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**SMALL BUSINESS COMMISSION**  
**DRAFT - MEETING MINUTES**

Monday, August 12, 2019  
5:30P.M.  
City Hall, Room 400  
1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102

**SMALL BUSINESS COMMISSIONERS**  
Stephen Adams, President  
Mark Dwight, Vice President  
Kathleen Dooley; Sharky Laguana; William Ortiz-Cartagena;

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**1. Call to order and roll call.**

The meeting was called to order at 5:30pm.

Commissioners: Adams, Dooley, Dwight, Laguana, Ortiz-Cartagena\*, Yee Riley, and Zouzounis were present.

Staff in attendance: Richard Kurylo, Dominica Donovan (Senior Policy Analyst).

\*Commissioner Ortiz-Cartagena arrived during Item 4.

**2. General Public Comment. (Discussion Item)**

No members of the public requested to speak.

**3. Approval of Legacy Business Registry Applications and Resolutions. (Discussion and Action Item)**

- a) Anco Iron & Construction Inc.
- b) The Hobby Company of San Francisco
- c) Just For Fun
- d) Kinmon Gakuen (Golden Gate Institute, Inc.)
- e) National Japanese American Historical Society, Inc.
- f) Nichi Bei Foundation
- g) Tin Wah Noodle Co.
- h) Yasukochi's Sweet Stop

Richard Kurylo (Program Manager, Legacy Business Program) informed the Commission that the above applications met the criteria for the Legacy Business Registry, and received a positive recommendation from the Historic Preservation Commission. Mr. Kurylo recommended that the SBC adopt a resolution to include the businesses listed above on the Legacy Business Registry as a Legacy Business under Administrative Code Section 2A.242.

**Public Comment:**

Supervisor Fewer spoke in favor of The Hobby Co.

Hector Coline spoke in favor of Anco Iron & Construction Inc.

Richard Hashimoto spoke in favor of Kimmon Gakuen.  
Wendy Prigge spoke in favor of Yasukochi Sweet Shop.  
Hatsy Yasukochi spoke in favor of Yasukochi Sweet Shop.  
Rosalyn Tonai spoke in favor of the National Japanese American Historical Society.  
Kenji Taguma spoke in favor of the Nichi Bei Foundation.  
Deborah Niemann spoke in favor of Just For Fun.  
Gina Mark spoke in favor of the Hobby Company of San Francisco.  
Connie and Ginger Kong spoke in favor of Tin Wah Noodle Co.  
Danny Coline spoke in favor of Anco Iron & Construction Co.

Commissioners Dooley, Zouzounis, Laguana, Yee-Riley, and Adams spoke in support of the businesses.

Motion: Commissioner Dwight motioned to approve all eight resolutions as Legacy Businesses under Administrative Code Section 2A.242.

2nd: Commissioner Yee Riley.

Aye: 6

Nay: 0

Absent: 1

Motion passed: 6-0.

**4. Approval of Draft Meeting Minutes. (Action Item)**

No members of the public requested to speak.

Motion: Commissioner Dwight motioned to approve the September 25 and October 2, 2017 Meeting Minutes.

2<sup>nd</sup>: Commissioner Dooley.

Aye: 7

Nay: 0

Absent:

Motion passed: 7-0.

**5. Update on Office of Small Business FY19-20 Project List. (Discussion Item).**

Director Dick-Endrizzi provided the Commission with an update on the following remaining projects for 2019: ActivSpace; the Business Portal; obtaining tablets for the Commission; Construction Mitigation Special Hearing; the Economic Mitigation Working Group; Legacy Business Program deliverables; Massage Topic Paper; and, New Business Resolutions. Additional items being considers are presentations on: Parkletts, the District Attorney's Crime Strategies Unit, Community Benefit Districts, and merchant training for small businesses who would like to become city vendors. The Director also offered that staff would work on a policy paper related to online retailers.

No members of the public requested to speak.

**6. Director's Report. (Discussion Item).**

Director Dick-Endrizzi provided an update on the Accessible Business Entrance Program, legislation that will soon come before the Commission: 190756: Police Code – Cannabis Retailers at Permitted Cannabis Events, 190811: Environment Code – Promotion of Re-usable Foodware, and 190842: Various Codes - Renewing and Extending Waiver and Refund of Investigation Fee - Persons Registered with the Office of Cannabis - One-Year Extension of Medical Cannabis

Dispensary Permits and Temporary Cannabis Business Permits. She also provided updates on the Small Business Streamlining legislation, ActivSpace, and AB161.

No members of the public requested to speak.

**7. Commissioners' Reports. (Discussion Item)**

Commissioner Adams announced that the Small Business Commission meeting scheduled on August 26, 2019 would be cancelled.

Commissioner Ortiz-Cartagena attended the UnidosUS Conference in San Diego. MEDA was recognized as affiliate of the year.

Commissioner Yee Riley attended PlayStreets in Chinatown which will be held every Sunday.

Commissioner Zouzounis attended and spoke at RealFoodRealStories; and, she also attended some various local legislative hearings having to do with delivery apps and alcohol permits.

Commissioner Laguana shared his concerns with regard to formula retail relative to an article on Ike's Sandwiches.

Commissioner Dwight noted that there was another article related to formula and echoed that formula retail controls should be reevaluated.

No members of the public requested to speak.

**8. New Business. (Discussion Item)**

Commissioners Laguana and Dwight noted that the Commission should reevaluate formula retail controls.

Commissioner Zouzounis requested that the Commission consider challenges that taxis are facing in light of rideshare companies. She also asked that the Commission host a joint hearing with the Immigrant Rights Commission on regulations and regulatory controls that affect immigrant communities.

No members of the public requested to speak.

**9. Adjournment. (Action Item)**

Motion: Commissioner Zouzounis motioned to adjourn the meeting in memorium of Kayla Salazar, killed in the Gilroy Garlic Festival.

2nd: Commissioner Adams.

Aye: 7

Nay: 0

Absent: 0

Motion passed: 7-0.

Meeting was adjourned at 6:49pm.