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**SMALL BUSINESS COMMISSION  
MEETING AGENDA**

Monday, November 26, 2018  
2:00 P.M.

City Hall, Room 400  
1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102

**SMALL BUSINESS COMMISSIONERS**

Stephen Adams, President  
Mark Dwight, Vice President  
Matthew Corvi; Kathleen Dooley; William Ortiz-Cartagena;  
Irene Yee Riley; Miriam Zouzounis

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1. **Call to order and roll call.**
  2. **General Public Comment.** Allows members of the public to comment generally on matters that are within the Small Business Commission's jurisdiction but not on today's calendar, and suggest new agenda items for the Commission's future consideration. **(Discussion Item)**
  3. **Approval of Legacy Business Registry Application and Resolution. (Discussion and Action Item)**  
Paper Tree (Application No.: [LBR-2018-19-012](#))  
*Presenter(s): Richard Kurylo, Legacy Business Program Manager, Office of Small Business*
  4. **Board of Supervisors File No. 181061 –Planning Code - Conversion of Medical Cannabis Dispensary Uses to Cannabis Retail Uses.** Ordinance amending the Planning Code to allow Medical Cannabis Dispensaries (MCDs) with approvals from the Planning Department for a Medical Cannabis Dispensary Use as of January 5, 2018, to apply to convert to Cannabis Retail Uses under the same conditions as MCDs that held valid final permits from Department of Public Health as of January 5, 2018; exempting all such converted Cannabis Retail Uses from otherwise applicable Conditional Use Authorization requirements; clarifying that such Cannabis Retail Uses are not exempted from any minimum radius that is required by a State licensing authority for distance between a Cannabis Retailer and an existing school, day care center or youth center; allowing Equity Program or Equity Incubator Applicants who have MCD applications pending at the Planning

Department to apply to convert to Cannabis Retail Uses; exempting such Cannabis Retail Uses from the minimum radius requirements between those establishments and existing Cannabis Retailers and Medical Cannabis Retailers; affirming the Planning Department's determination under the California Environmental Quality Act; making findings of consistency with the General Plan, and the eight priority policies of Planning Code, Section 101.1; and making public necessity, convenience, and welfare findings under Planning Code, Section 302. **(Discussion and Action Item)**

*Presenter(s): Michael Christensen, Senior Planner, Planning Department*

*Nicole Elliot, Director, Office of Cannabis*

Explanatory Documents: File No. 181061. [Legislative Digest](#); [Legislation](#)

5. **Board of Supervisors File No. 181043 – Administrative Code - Citywide Project Labor Agreement - Public Work or Improvement Projects.** Ordinance amending the Administrative Code to require a citywide project labor agreement applicable to certain types of public work or improvement projects with projected costs over the threshold amounts (ranging from \$1,000,000 to \$5,000,000 depending on the year in which the advertisement for bid is released; or \$10,000,000 if the project is funded by a source other than a general obligation bond) or where delay in completing the project may interrupt or delay services or use of facilities that are important to the City's essential operations or infrastructure. **(Discussion and Action Item)**

*Presenter(s): Members of the Local Business Enterprise Community*

Explanatory Documents: File No. 181043. [Legislative Digest](#); [Legislation](#)

6. **Presentation on the San Francisco Economic Development Alliance (SFEDA).** The SFEDA is a collaboration of non-profit organizations that provide business training, funding and ongoing support to Bay Area Small & Micro Businesses serving San Francisco. **(Discussion Item)**

*Presenters: Representatives of the San Francisco Economic Development Alliance.*

7. **Legacy Business Preservation Fund Budget.** Presentation and adoption of the 2018-19 Legacy Business Historic Preservation Fund Budget. **(Discussion and Action Item)**

*Presenter(s): Richard Kurylo, Legacy Business Program Manager, Office of Small Business*

Explanatory Documents: [Budget Presentation](#)

8. **Director's Report.** Update and report on the Office of Small Business and the Small Business Assistance Center, department programs, policy and legislative matters, announcements from the Mayor, and announcements regarding small business activities. **(Discussion Item)**

9. **Commissioners' Reports.** Allows President, Vice President, and Commissioners to report on recent small business activities and make announcements that are of interest to the small business community. **(Discussion Item)**

10. **New Business.** Allows Commissioners to introduce new agenda items for future consideration by the Commission. **(Discussion Item)**
  
11. **Adjournment. (Action Item)**

Public Comment is called for during each agenda item. Members of the public may provide on-topic comment on specific agenda items. An opportunity is also available to provide general public comment on matters that are within the Commission's jurisdiction but not on the current meeting's agenda, and to suggest items for the Commission's future consideration. Speakers are requested, but not required, to complete a speaker card and state their names, which will help ensure proper attribution of comments and spelling of speakers' names in the written record of the meeting.

Explanatory Documents: Copies of proposed legislation listed in this agenda, and other related materials received by the SBC after the posting of the agenda, are available for public inspection and/or copying at City Hall Room 110. Please call (415) 554-6134 to make arrangements for pick up or review.

For questions about the meeting, please contact Small Business Commission at 415-554-6134 or [SBC@sfgov.org](mailto:SBC@sfgov.org).

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that city operations are open for the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, please contact the:

Sunshine Ordinance Task Force:  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4683  
415-554-7724 (Office); 415-554-5163 (Fax)  
E-mail: [SOTF@sfgov.org](mailto:SOTF@sfgov.org)

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org). Copies of explanatory documents are available to the public online at [www.sfbos.org/sunshine](http://www.sfbos.org/sunshine) or, upon request to the Commission Secretary, at the above address or phone number.

### **CELL PHONE AND/OR SOUND-PRODUCING ELECTRONIC DEVICE USAGE AT HEARINGS**

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### **LANGUAGE ACCESS**

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact the Office of Small Business at 415-554-6134, or email: [sbc@sfgov.org](mailto:sbc@sfgov.org) at least 48 hours in advance of the hearing. Late requests will be honored if possible.

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### **CHEMICAL SENSITIVITY**

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