



CITY AND COUNTY OF SAN FRANCISCO
LONDON N. BREED, MAYOR

OFFICE OF SMALL BUSINESS
REGINA DICK-ENDRIZZI, DIRECTOR

**SMALL BUSINESS COMMISSION
MEETING AGENDA**

Monday, August 13, 2018

5:30 P.M.

City Hall, Room 400

1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102

SMALL BUSINESS COMMISSIONERS

Stephen Adams, President

Mark Dwight, Vice President

Matthew Corvi; Kathleen Dooley; William Ortiz-Cartagena;

Irene Yee Riley; Miriam Zouzounis

1. **Call to order and roll call.**
2. **General Public Comment.** Allows members of the public to comment generally on matters that are within the Small Business Commission's jurisdiction but not on today's calendar, and suggest new agenda items for the Commission's future consideration. **(Discussion Item)**
3. **Approval of Legacy Business Registry Applications and Resolutions. (Discussion and Action Item)**
 - a) Balboa Cafe. (Application No.: [LBR-2017-18-045](#))
 - b) Hayes Street Grill. (Application No.: [LBR-2017-18-044](#))

Presenter(s): Richard Kurylo, Legacy Business Program Manager, Office of Small Business
4. **Review and Develop Recommendations to the Small Business and Job Executive Summary.** The Small Business and Jobs Executive Summary was created from a July 14, 2018 policy summit held by Mayor Breed. The Office of Small Business is to provide the Mayor with a set of recommendations. **(Discussion and Possible Action Item)**

Explanatory Documents: [Executive Summary: Small Business and Jobs](#)
5. **Director's Report.** Update and report on the Office of Small Business and the Small Business Assistance Center, department programs, policy and legislative matters, announcements from the Mayor, and announcements regarding small business activities. **(Discussion Item)**
6. **Commissioners' Reports.** Allows President, Vice President, and Commissioners to report on recent small business activities and make announcements that are of interest to the small business community. **(Discussion Item)**
7. **New Business.** Allows Commissioners to introduce new agenda items for future consideration by the Commission. **(Discussion Item)**
8. **Adjournment. (Action Item)**

Public Comment is called for during each agenda item. Members of the public may provide on-topic comment on specific agenda items. An opportunity is also available to provide general public comment on matters that are within the Commission's jurisdiction but not on the current meeting's agenda, and to suggest items for the Commission's future consideration. Speakers are requested, but not required, to complete a speaker card and state their names, which will help ensure proper attribution of comments and spelling of speakers' names in the written record of the meeting.

Explanatory Documents: Copies of proposed legislation listed in this agenda, and other related materials received by the SBC after the posting of the agenda, are available for public inspection and/or copying at City Hall Room 110. Please call (415) 554-6134 to make arrangements for pick up or review.

For questions about the meeting, please contact Small Business Commission at 415-554-6134 or SBC@sfgov.org.

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that city operations are open for the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, please contact the:

Sunshine Ordinance Task Force:
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4683
415-554-7724 (Office); 415-554-5163 (Fax)
E-mail: SOTF@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org. Copies of explanatory documents are available to the public online at www.sfbos.org/sunshine or, upon request to the Commission Secretary, at the above address or phone number.

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DISABILITY ACCESS POLICY

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Assistive listening devices, real time captioning, American Sign Language interpreters, readers, large print agendas or other accommodations are available upon request. Please make your requests for accommodations to the Office of Small Business, (415) 554-6134, or email: sbc@sfgov.org. Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

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Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact the Office of Small Business at 415-554-6134, or email: sbc@sfgov.org at least 48 hours in advance of the hearing. Late requests will be honored if possible.

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