



CITY AND COUNTY OF SAN FRANCISCO
MARK FARRELL, MAYOR

OFFICE OF SMALL BUSINESS
REGINA DICK-ENDRIZZI, DIRECTOR

**SMALL BUSINESS COMMISSION
MEETING AGENDA**

Monday, July 09, 2018
5:30 P.M.
City Hall, Room 400
1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102

SMALL BUSINESS COMMISSIONERS

Stephen Adams, President
Mark Dwight, Vice President
Matthew Corvi, Kathleen Dooley; William Ortiz-Cartagena;
Irene Yee Riley; Miriam Zouzounis

1. **Call to order and roll call.**
2. **General Public Comment.** Allows members of the public to comment generally on matters that are within the Small Business Commission's jurisdiction but not on today's calendar, and suggest new agenda items for the Commission's future consideration. **(Discussion Item)**
3. **Presentation on the 16th Street Improvement Project.** This project is part of Muni Forward and plans to allow for zero-emission transit service into Mission Bay, the project will also include extending the overhead contact system (OCS) that powers our trolley buses on 16th Street from Kansas Street to Third Street. Additionally, new bike lanes have been added to 17th Street to create a continuous route from Mission Bay to the Mission Neighborhood. Along with the changes to 16th Street, the eastern end of the 22 Fillmore route will shift to serve the growth in jobs, housing and hospitals in Mission Bay. A replacement route is being developed that will ensure service is maintained to Potrero Hill and the Dogpatch areas once the 22 Fillmore shifts. To better leverage public funds and minimize construction impacts, the project will also include replacing old underground water and sewer lines. Once finished, the street will be entirely repaved. **(Discussion Item)**

Presenter(s): Cathal Hennessy, Project Manager, Capital Programs and Construction, SFMTA

Explanatory Documents: [16th Street Improvement Project](#); [Map of Construction Area](#); [Bicycle Network Enhancements](#)

4. **Presentation and possible action to support San Francisco's Local Business Enterprise (LBE) small businesses regarding their efforts to maintain their businesses as it pertains to BOS File No: 170205.** Ordinance amending the Administrative Code to require a citywide project labor agreement applicable to certain public work or improvement projects with projected costs over \$1,000,000 or where delay in completing the project may interrupt or delay services or use of facilities that are important to the City's essential operations or infrastructure. **(Discussion and Action Item)**

Presenter(s): Juliana Sommer, Priority Graphics and LBE Advisory Committee

Explanatory Documents: [Legislative Digest Ver3](#); [Legislation Ver3](#), [LBE Advisory Committee Letter](#)

5. **Approval of meeting minutes (Action Item)**
Explanatory Documents:
 - [September 11, 2017 draft regular meeting minutes](#)

6. **Director's Report.** Update and report on the Office of Small Business and the Small Business Assistance Center, commission activity, department programs, policy and legislative matters, announcements from the Mayor, and announcements regarding small business activities. **(Discussion Item)**
7. **Commissioners' Reports.** Allows President, Vice President, and Commissioners to report on recent small business activities and make announcements that are of interest to the small business community. **(Discussion Item)**
8. **New Business.** Allows Commissioners to introduce new agenda items for future consideration by the Commission. **(Discussion Item)**
9. **Adjournment. (Action Item)**

Public Comment is called for during each agenda item. Members of the public may provide on-topic comment on specific agenda items. An opportunity is also available to provide general public comment on matters that are within the Commission's jurisdiction but not on the current meeting's agenda, and to suggest items for the Commission's future consideration. Speakers are requested, but not required, to complete a speaker card and state their names, which will help ensure proper attribution of comments and spelling of speakers' names in the written record of the meeting.

Explanatory Documents: Copies of proposed legislation listed in this agenda, and other related materials received by the SBC after the posting of the agenda, are available for public inspection and/or copying at City Hall Room 110. Please call (415) 554-6134 to make arrangements for pick up or review.

For questions about the meeting, please contact Small Business Commission at 415-554-6134 or SBC@sfgov.org.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that city operations are open for the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, please contact the:

Sunshine Ordinance Task Force:
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4683
415-554-7724 (Office); 415-554-5163 (Fax)
E-mail: SOTF@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org. Copies of explanatory documents are available to the public online at www.sfbos.org/sunshine or, upon request to the Commission Secretary, at the above address or phone number.

CELL PHONE AND/OR SOUND-PRODUCING ELECTRONIC DEVICE USAGE AT HEARINGS

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

DISABILITY ACCESS POLICY

Commission hearings are held in Room 400 at City Hall, 1 Dr. Carlton B. Goodlett Place in San Francisco (unless otherwise noted). City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances. Accessible seating for persons with disabilities (including those using wheelchairs) is available. The closest accessible BART Station is the Civic Center station located at the intersection of Market, Hyde and Grove Streets. Accessible MUNI lines serving City Hall include 5 Fulton and 49 Mission/Van Ness, and all Metro lines servicing the Metro station at Van Ness and Market. For more information about MUNI accessible services, call 311. Accessible parking in the vicinity of City Hall is available adjacent to Davies Hall and the War Memorial Complex, and also in the Civic Center Garage (355 McAllister Street) and Performing Arts Garage (360 Grove Street).

Assistive listening devices, real time captioning, American Sign Language interpreters, readers, large print agendas or other accommodations are available upon request. Please make your requests for accommodations to the Office of Small Business, (415) 554-6134, or email: sbc@sfgov.org. Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

LANGUAGE ACCESS

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact the Office of Small Business at 415-554-6134, or email: sbc@sfgov.org at least 48 hours in advance of the hearing. Late requests will be honored if possible.

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Ave., Suite 220, SF 94102 (415) 252-3100, FAX (415) 252-3112 and web site address at www.sfethics.org.

CHEMICAL SENSITIVITY

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical base products. Please help the City accommodate these individuals.