



**SMALL BUSINESS COMMISSION
MEETING AGENDA**

Monday, August 14, 2017
5:30 P.M.

City Hall, Room 400
1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102

SMALL BUSINESS COMMISSIONERS

Mark Dwight, President
Stephen Adams, Vice President
Kathleen Dooley, William Ortiz-Cartagena
Irene Yee Riley, Paul Tour-Sarkissian, Miriam Zouzounis

1. **Call to order and roll call.**
2. **General Public Comment.** Allows members of the public to comment generally on matters that are within the Small Business Commission's jurisdiction but not on today's calendar, and suggest new agenda items for the Commission's future consideration. **(Discussion Item)**
3. **Approval of Legacy Business Registry Applications and Resolutions. (Discussion and Action Item)**
 - a. Cinderella Bakery and Café (Application No.: [LBR-2016-17-053](#))
 - b. Donaldina Cameron House (Application No.: [LBR-2016-17-059](#))
 - c. Elite Sport Soccer (Application No.: [LBR-2016-17-088](#))

Presenter(s): Richard Kurylo, Program Manager, Legacy Business Program

Procedural Note: All applications will be considered together unless a member of the Commission, the public or staff requests otherwise, in which event the application shall be considered as a separate item at this or a future hearing.

4. **Board of Supervisors File No. 170837 – Building Code - Mandatory Disability Access Improvements - Extension of Time For Compliance and Report to the Board of Supervisors.** Ordinance amending Chapter 11D of the Building Code to extend the time for compliance with the requirement that an existing building with a place of public accommodation either have all primary entries and path of travel into the building accessible by persons with disabilities or receive from the City a determination of equivalent facilitation, technical infeasibility, or unreasonable hardship, the Department of Building Inspection's report to the Board of Supervisors, and the limitation on granting extensions of time; restating the findings of local conditions under the California Health and Safety Code; and directing the Clerk of the Board of Supervisors to forward the legislation to the California Building Standards Commission upon final passage. **(Discussion and Possible Action Item)**

Presenter(s): Ray Law, Legislative Aide, Office of Supervisor Katy Tang
Explanatory Documents: File No. 170837 [Legislative Digest](#); [Legislation](#)
5. **Board of Supervisors File No. 170599 – Public Works, Police Codes - Prohibiting Autonomous Delivery Devices on Sidewalks and Right-of-Ways.** Ordinance amending the Public Works Code to prohibit the operation of autonomous delivery devices on sidewalks and right-of-ways within the jurisdiction of Public Works, amending the Police Code to provide for administrative, civil, or criminal penalties for unlawful operation of autonomous delivery devices; and affirming the Planning Department's determination under the California Environmental Quality Act. **(Discussion and Possible Action Item)**

Explanatory Documents: File No. 170599 [Legislative Digest](#); [Legislation](#); [Legislative Background](#); [Resolution](#)

6. **Board of Supervisors File No. 170865 – Zoning - Interim Moratorium on Medical Cannabis Dispensaries.** Urgency ordinance approving an interim zoning moratorium on the approval of medical cannabis dispensaries for 45 days, in accordance with California Government Code, Section 65858; affirming the Planning Department’s determination under the California Environmental Quality Act; and making findings of consistency with the General Plan, and the eight priority policies of Planning Code, Section 101.1. **(Discussion and Possible Action Item)**
Explanatory Documents: File No. 170865 [Legislative Digest](#); [Legislation](#); [Planning Commission Recommendation for BOS File No. 170516](#)
7. **Presentation Regarding the Current Medical Cannabis Dispensary (MCD) Program. (Discussion Item)**
*Presenter(s): Doug Obana, Senior Environmental Health Inspector, Department of Public Health
Aaron Starr, Manager of Legislative Affairs, Planning Department*
Explanatory Document(s): [Medical Cannabis Act \(2005\)](#); [MCD Program Information](#); [Schedule of Fees](#); [MCD Application Packet](#)
8. **Cannabis Policy Presentation. (Discussion Item)**
Presenter(s): Menaka Mahajan, Senior Policy Analyst, Office of Small Business
9. **Legacy Business Historic Preservation Fund Rules and Regulations for Business Assistance Grants. (Action Item)**
Presenter(s): Richard Kurylo, Legacy Business Program Manager, Office of Small Business
Explanatory Document(s): [Revised Business Assistance Grant Rules and Regulations](#)
10. **Approval of meeting minutes. (Action Item)**
Explanatory Document(s): [July 24, 2017 draft meeting minutes](#)
11. **Director’s Report.** Update and report on the Office of Small Business and the Small Business Assistance Center, department programs, policy and legislative matters, announcements from the Mayor, and announcements regarding small business activities. **(Discussion Item)**
12. **Commissioners’ Reports.** Allows President, Vice President, and Commissioners to report on recent small business activities and make announcements that are of interest to the small business community. **(Discussion Item)**
13. **New Business.** Allows Commissioners to introduce new agenda items for future consideration by the Commission. **(Discussion Item)**
14. **Adjournment. (Action Item)**

Public Comment is called for during each agenda item. Members of the public may provide on-topic comment on specific agenda items. An opportunity is also available to provide general public comment on matters that are within the Commission’s jurisdiction but not on the current meeting’s agenda, and to suggest items for the Commission’s future consideration. Speakers are requested, but not required, to complete a speaker card and state their names, which will help ensure proper attribution of comments and spelling of speakers' names in the written record of the meeting.

Explanatory Documents: Copies of proposed legislation listed in this agenda, and other related materials received by the SBC after the posting of the agenda, are available for public inspection and/or copying at City Hall Room 110. Please call (415) 554-6134 to make arrangements for pick up or review.

For questions about the meeting, please contact Menaka Mahajan at 415-554-6408 or SBC@sfgov.org.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that city operations are open for the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, please contact the Sunshine Ordinance Task Force:

City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
415-554-7724 (Office); 415-554-7854 (Fax)
E-mail: SOTF@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org. Copies of explanatory documents are available to the public online at <http://www.sfbos.org/sunshine> or, upon request to the Commission Secretary, at the above address or phone number.

CELL PHONE AND/OR SOUND-PRODUCING ELECTRONIC DEVICE USAGE AT HEARINGS

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

DISABILITY ACCESS POLICY

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Assistive listening devices, real time captioning, American Sign Language interpreters, readers, large print agendas or other accommodations are available upon request. Please make your requests for accommodations to the Office of Small Business, (415) 5545-6134, or email: sbac@sfgov.org. Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

LANGUAGE ACCESS

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact the Office of Small Business at 415-554-6134, or email: sbac@sfgov.org at least 48 hours in advance of the hearing. Late requests will be honored if possible.

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Ave., Suite 220, SF 94102 (415) 252-3100, FAX (415) 252-3112 and web site address at <http://www.sfgov.org/ethics>.

CHEMICAL SENSITIVITY

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical base products. Please help the City accommodate these individuals.