



SMALL BUSINESS COMMISSION
DRAFT MEETING MINUTES



Monday, February 22, 2016
2:00 P.M.
City Hall, Room 400
1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102

SMALL BUSINESS COMMISSIONERS

Mark Dwight, President
Stephen Adams, Vice President
Kathleen Dooley, William Ortiz-Cartagena
Irene Yee Riley, Paul Tour-Sarkissian, Miriam Zouzounis

1. **Call to order and roll call.**

The meeting was called to order at 2:05 PM. Commissioners Adams, Dwight, Ortiz-Cartagena, Tour-Sarkissian, Yee Riley, and Zouzounis were present. Commissioner Dooley was absent.
Staff in Attendance: Regina Dick-Endrizzi (Executive Director).

2. **General Public Comment (Discussion Item)**

No members of the public requested to speak.

3. **Discussion and possible action to make recommendations to the Board of Supervisors on BOS File No. 160024 [Police, Administrative Codes - All-Gender Toilet Facilities] (Discussion and Possible Action Item)**

Presenter(s): Carolyn Goossen, Legislative Aide, Office of Supervisor Campos

Ms. Goosen noted that the legislation's primary goal is signage change so that anyone, regardless of gender, may access a public restroom. She added this will aid the transgender community, as well as the elderly community, who may need to access such facilities with an attendant of a different gender. She also discussed the definition of "public accommodation." Rick Halloran of the Technical Services Division at the Department of Building Inspection (DBI) spoke about the legal requirements. Carla Johnson, Director of Mayor's Office on Disability, discussed the selection of the Police Code.

Commissioner Adams commended Supervisor Campos and Ms. Goosen for the legislation and strong outreach effort thus far. Commissioner Dwight noted his support and added that there should be an option for a free, printable sign online. Commissioner Tour-Sarkissian asked for a definition of "public accommodation" and the parameters for that term in this legislation. Commissioner Tour-Sarkissian also inquired whether businesses would need to require a third restroom and what type of outreach DBI would conduct. Commissioner Yee Riley clarified that this legislation applies only to single-user restrooms and asked why this particular legislation pertains to the Police Code rather than Building Code.

Public comment: No members of the public requested to speak.

Motion: Commissioner Adams made a motion to support File No. 160024.

2nd: Commissioner Yee Riley.

Aye: Commissioners Adams, Dwight, Ortiz-Cartagena, Tour-Sarkissian, Yee Riley, and Zouzounis.

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Nay: None.
Absent: Commissioner Dooley.
Motion passed 6-0, 1 absent.

4. **Discussion and possible action to make recommendations to the Board of Supervisors (BOS) on BOS File No. 150969 [Planning Code - Affordable Housing Bonus Programs] (Discussion and Possible Action Item)**

*Presenter(s): Kearstin Dischinger and Sheila Nickolopoulos, Planning Department
 Deanna Ponce De Leon, Project Manager, Office of Economic and Workforce Development*

Ms. Dischinger noted that the proposed amendments took into consideration the Small Business Commission's comments and discussion following the Planning Department's last presentation. The new proposals include early notification for qualifying businesses and priority processing for these businesses; protections to neighborhood-serving businesses were also discussed. Ms. Ponce De Leon noted that the measures in the legislation are minimum protections, including notification and outreach to businesses that seek viable space in cases of relocation.

Commissioner Dwight posed clarifying questions to dispel confusion as to whether certain small business owners may be eligible or at risk of displacement, including a discussion of "wholesale up-zoning," "mandatory demolition," and the algorithm. Commissioner Tour-Sarkissian asked whether there was a minimum space guaranteed for a displaced business and the potential applicable rates. Commissioner Zouzounis commented that perhaps a one-time tax credit or other tax benefits may also aide relocated businesses. Commissioner Ortiz-Cartagena noted his support for the spirit of the legislation and concern regarding the uncertainty for small businesses. Commissioner Adams noted that he also supports the spirit of the legislation and a decision needs to be made, but that vacant lots should be first and there are still many unanswered questions. Commissioner Yee Riley discussed outreach to discuss realistic relocation costs with small businesses.

Public comment: Comments were made that the Commission expedite their decision so that other issues could be addressed. Other comments noted that a particular focus on 240 soft sites is misguided and excludes a number of other soft sites in the city. Additionally, it has not been made sufficiently clear that small businesses are being protected in the proposed legislation. Other comments applauded the efforts of the legislation and its potential for incremental success. Lastly, it was noted that this legislation takes a unique perspective on developing middle-income housing, making it worth careful consideration.

The Commission noted that it needs additional information and was not ready to take action on this item.

Motion: Commissioner Adams motioned to continue the item and to provide Director Dick-Endrizzi the authority to work with OEWD and the Planning Department on the specifics.

2nd: Commissioner Yee Riley.

Aye: Commissioners Adams, Dwight, Ortiz-Cartagena, Tour-Sarkissian, Yee Riley, and Zouzounis.

Nay: None.

Absent: Commissioner Dooley.

Motion passed 6-0, 1 absent.

Commissioner Ortiz-Cartagena left the meeting at 2:07 PM.

5. **Discussion on Post-SB50 survey to small businesses (Discussion Item)**

Kim Kobasic and Patrick Valentino of the South Beach Mission Bay Merchant's Association presented about the post-SB50 survey that was disseminated to various South Beach Mission Bay small businesses and

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highlighted the varied experiences of small businesses. They noted that small businesses had ramped up operations, expecting to see increased traffic, but instead lost revenue and incurred additional costs. The overall survey showed a 32 percent drop in business.

Commissioner Dwight pressed for a post SB50 survey to learn what businesses gained from the experience, where there could have been more efforts, and how to move forward with a future event of similar scale. Commissioner Adams thanked Ms. Kobasic and Mr. Valentino for their presentation and discussed challenges with traffic.

6. **Director's Report (Discussion Item)**

None.

7. **President's Report (Discussion Item)**

None.

8. **Vice President's Report (Discussion Item)**

None.

9. **Commissioner Reports (Discussion Item)**

None.

10. **General Public Comment (Discussion Item)**

Eileen Boken requested that the SFMTA provide an informational presentation on Muni Forward projects and their projected impact on the city.

11. **New Business (Discussion Item)**

None.

12. **Adjournment (Action Item)**

Motion: Commissioner Adams made a motion to adjourn the meeting.

2nd: Commissioner Yee Riley.

Aye: All in favor.

Nay: None.

Absent: Commissioners Dooley and Ortiz-Cartagena.

Motion passed 5-0, 2 absent.

The meeting was adjourned at 4:41 PM.

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