



SMALL BUSINESS COMMISSION
DRAFT MEETING MINUTES



Monday, June 22, 2015
2:00 P.M.
CITY HALL, ROOM 400
1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102

SMALL BUSINESS COMMISSIONERS

Mark Dwight, President
Monetta White, Vice President
Stephen Adams, Kathleen Dooley, William Ortiz-Cartagena
Irene Yee Riley, Paul Tour-Sarkissian

1. Call to order and roll call.

The meeting was called to order at 2:00 PM. Commissioners Dwight, Adams, Tour-Sarkissian, Ortiz-Cartagena and Yee-Riley were present. Commissioner White arrived at 2:09 PM and Commissioner Dooley arrived at 2:11 PM.

2. General Public Comment: (Discussion Item)

General Public Comment was called for and no members of the public requested to speak.

3. Approval of the June 8, 2015 regular meeting minutes. (Action Item)

Motion: Commissioner Adams motioned to adopt the meeting minutes.

2nd: Commissioner Tour-Sarkissian

Aye: Commissioners Adams, Dwight, Ortiz-Cartagena, Yee-Riley, and Tour-Sarkissian

Nay: None

Absent: Commissioners White and Dooley

4. Discussion and possible action to make recommendations to the Board of Supervisors (BOS) on BOS File No. 150465 [Planning Code - Accessory Use Entertainment in Specified Western South of Market Districts] (Discussion and Possible Action)

Presentation by: April Veneracion, Legislative Aide to Supervisor Jane Kim

Ms. Veneracion spoke as to amending the Planning Code to allow Limited Live Performances in the Western South of Market Mixed Use General and Regional Commercial Districts. She mentioned The Small Business Commission recommended modification of the original Limited Live Performance Permit ordinance in June 2011 to include the areas being added by this legislation. She also showed a map overhead to illustrate the geography of the proposal and spoke to successes associated with LLP.

Public comment was called for and no members of the public requested to speak.

Public comment was closed.

Motion: Commissioner Adams made a motion to support and thanked Supervisor Kim for the creation of the LLP.

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2nd: Commissioner Yee-Riley.

Aye: Commissioners Adams, Dwight, Ortiz-Cartagena, Yee-Riley, Tour-Sarkissian, White and Dooley.

Nay: None.

5. Informational Presentation of File No. 150633 [Hearing – Initiative Ordinance – Administrative Code – Establishing the Legacy Business Historic Preservation Fund] (Discussion Item)

Presentation by Hillary Ronen, Legislative Aide to Supervisor David Campos

Executive Director Dick-Endrizzi reminded Commissioners this was an informational presentation only. This measure was placed on ballot with 4 Supervisor signatures and would not be heard before the full BOS, and precluded Commissioners from expressing their opinions about the matter.

Ms. Ronen provided information regarding the recently passed Legacy Business Register legislation, and the pending Legacy Business Preservation Fund Ballot Measure. She noted how a business qualifies and the role of the Small Business Commission. In regards to the Legacy Business Preservation Fund, she explained the 2 aspects – the Legacy Business Assistance Account, and the Legacy Business Stabilization Account.

Commissioners Dooley, Dwight, Yee-Riley and Tour-Sarkissian asked various questions related to the register and preservation fund.

Public comment was called for.

Anthony Veerkamp, Mike Buhler, Isabel Fondevila, Gabe Ferroni, Martha Sanchez, Erick Arguello, Marie Sorenson and Clyde Colen spoke in favor.

Public comment was closed.

Commissioner Dwight noted this was a legislative item and therefore precluded Commissioners from expressing their opinion about the matter, and thanked everyone for their participation in the discussion.

6. Presentation and Discussion of [Working Solutions](#) Micro Loan program update. (Discussion Item)

Presentation by Emily Gasner, CEO, Working Solutions

Ms. Gasner explained Working Solutions is a nonprofit Community Development Financial Institution that provides \$5000 to \$50,000 microloans combined with free coaching and consulting for the loan life. Their goal is to help new and existing businesses grow and thrive. She noted that 87% of their clients are low and moderate income entrepreneurs, and that they have a 97% repayment rate. She thanked the Office of Small Business and OEWD for their participation as partners.

Executive Director Dick-Endrizzi and Commissioners Ortiz-Cartagena, White and Yee-Riley expressed their gratitude for the services Working Solutions offers.

Public comment was called for and no members of the public requested to speak.

Public comment was closed.

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Commissioner Dwight thanked Ms. Gasner for her presentation.

7. Discussion and possible action. Analysis of the State and Local Paid Sick leave laws. (Discussion and possible action)

Executive Director Dick-Endrizzi presented a comparison and contrast between the new Paid Sick Leave Law effective July 1, 2015 versus the existing San Francisco Paid Sick Leave ordinance from 2007.

Commissioners Dwight, White, Adams, Tour-Sarkissian offered comment and had questions regarding certain items. Staff was directed to provide further clarification on the laws potential effects and how to comply, and will report at a future meeting.

Public comment was called for.

Jim Lazarus noted that ambiguity between state and city laws should be cleared up, so micro-businesses know how to comply. Scott Hauge spoke about the distinction between unpaid leave and paid leave, and the lack of clarity about accrual.

Commissioner Dwight asked follow up questions with the public speakers and public comment was closed.

Commissioner Dwight noted several points required further clarification for all small businesses, including vacation time. He then closed the item as a point of discussion.

8. Discussion on the Legacy Business Registry. (Discussion item)

Executive Director Dick-Endrizzi summarized the Registry program and the Ballot Measure's potential changes upon administration of the Registry, should the Ballot Measure pass.

Commissioners asked various questions and made various comments regarding the Registry and potential Preservation Fund, and the role of SBC in qualifying businesses for the Registry.

Public comment was called for and no members of the public requested to speak.

Public comment was closed.

9. Director's Report: (Discussion Item)

Director Dick-Endrizzi spoke about the Mayor's Budget for Small Businesses, ADA compliance, the Buy Local Initiative, and Startup in a Day Initiative. She stated the Service Station Bathroom Enforcement Requirements legislation heard previously has been continued by Supervisor Kim, and noted various department fee changes.

10. President's Report: (Discussion Item)

Commissioner Dwight noted attending a meeting at San Francisco Chamber regarding purchasing local and SFBiz Connect and noted some skepticism about it that he encountered. He suggested the Commission do what it can to promote successes with SFBiz Connect and help create a snowball effect.

11. Vice President's Report: (Discussion Item)

Commissioner Dwight attended a San Francisco African American Chamber luncheon and SBN dinner

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where she and Commissioner Adams received awards.

12. Commissioner Reports: (Discussion Item)

Commissioner Adams thanked Commissioner Dwight for the presentation of his award and his introduction at SBN awards. Commissioner Dwight in turn thanked Commissioners Adams and White for the good work that they do.

13. New Business: (Discussion Item)

Commissioner Dooley suggested a follow up presentation on North Beach/Telegraph Hill commercial vacancies to the last one in 2008. Executive Director Dick-Endrizzi said she would talk to DBI to try and determine who could present to the Commission on the topic.

14. Adjournment (Action Item)

The meeting was adjourned at 4:41 PM.

Public Comment will be taken before or during the Small Business Commission's consideration of each agenda item. Speakers are requested but not required to complete a speaker card and state their names, which will help ensure proper spelling of speakers' names in the written record of the meeting.

Explanatory Documents: Copies of proposed legislation listed in this agenda, and other related materials received by the SBC after the posting of the agenda, are available for public inspection and/or copying at City Hall Room 110. Please call (415) 554-6134 to make arrangements for pick up or review.

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Office: (415) 554-7724
Fax: (415) 554-5163
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Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

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