LEGACY BUSINESS PROGRAM
Accessibility Grant

Application For Certified Access Specialist (CASp) Inspections

Complete this application form to apply for a CASp inspection and report for your Legacy Business. Refer to the Accessibility Grant Instructions for complete grant information. For questions, contact legacybusiness@sfgov.org or (415) 554-6680.

CONTACT INFORMATION	
Legacy Business Name:	**Contact Person:**
Contact Phone Number:	**Contact E-mail:**

Legacy Business Address(es):

1. _____ San Francisco, CA Zip: _____
2. _____ San Francisco, CA Zip: _____
3. _____ San Francisco, CA Zip: _____
4. _____ San Francisco, CA Zip: _____
5. _____ San Francisco, CA Zip: _____

Do you need language assistance? ☐ Yes: _____ ☐ No
(Specify Language)

OWNER/TENANT INFORMATION

1. Do you own your commercial space? *(If yes, fill out section A. If no, fill out section B.)*

A. ☐ Yes, I am the property owner.

How many locations do you own in San Francisco? _____

As a property owner, do you need help complying with the Accessible Business Entrance Program*?
☐ Yes. ☐ No. ☐ Not sure.

B. ☐ No, I am the business tenant.

If lease, Start Date: _____
End Date: _____
☐ I do not have a lease.

As a tenant, does your property owner require you to comply with the Accessible Business Entrance Program*?
☐ Yes. ☐ No. ☐ Not sure.

*The Accessible Business Entrance Program (ABE) is a local ordinance effective May 2016 that requires property owners of buildings with public-serving businesses to make primary entrances accessible to people with disabilities. Property owners are responsible for compliance, though some landlords may assign responsibility to their business tenants to comply. Visit https://sfdbi.org/businessentrance for information. Contact Office of Small Business for questions.

ADA INFORMATION

3. Is your business a place of public accommodation*?

☐ Yes. ☐ No. ☐ Not sure.

*Per Title III of the Americans with Disabilities Act (ADA), businesses that provide goods or services to the public are called "public accommodations." The ADA establishes requirements for 12 categories of public accommodations, which include stores, restaurants, bars, service establishments, theaters, hotels, recreational facilities, private museums and schools, doctors' and dentists' offices, shopping malls, and other businesses. Nearly all types of businesses that serve the public are included in the 12 categories, regardless of the size of the business or the age of their buildings.

4. Has your business had a CASp inspection and report in the past 5 years?

☐ Yes. ☐ No. ☐ Not sure.

If yes: Date of CASp report: _____

Name of CASp inspector: _____

CERTIFICATION

☐ I certify that, to the best of my knowledge, the information provided in this application is true and correct.

SIGNATURE

_____ _____

Applicant Signature Date

Please submit completed applications to the Office of Small Business by 5:00 p.m. PDT on Friday, March 29, 2019. Submission options are indicated in the Accessibility Grant Instructions.

For more information about ADA compliance and your small business,
visit: https://sfosb.org/ada-resources-your-small-business
or call (415) 554-6134.

SAN FRANCISCO
OFFICE OF SMALL BUSINESS