
**SMALL BUSINESS COMMISSION
SPECIAL MEETING AGENDA - AMENDED**

Monday, February 8, 2020
4:30 P.M.

SMALL BUSINESS COMMISSIONERS

Sharky Laguana, President
Miriam Zouzounis, Vice-President
Stephen Adams; Lawanda Dickerson; Kathleen Dooley;
Cynthia Huie; William Ortiz-Cartagena

1. **Call to order and roll call.**

The meeting was called to order at 4:33pm.

Commissioners: Adams, Dickerson, Dooley, Huie, Laguana, Ortiz-Cartagena, and Zouzounis were present.
Staff in attendance: Dominica Donovan (Senior Policy Analyst).

2. **Introduction of New Commissioner - Lawanda Dickerson. (Discussion Item).**

Commissioner Laguana introduced Commissioner Dickerson.

Commissioner Dickerson expressed thanks for joining the Commission and shared her goals for her tenure.

No members of the public requested to speak.

3. **Presentation: 13 Fund. (Discussion Item).**

Bilal Mahmood and Jason Shen, Founders of the 13Fund presented on their organization for the Commission.

The Commission engaged in a substantive discussion with the presenters and requested additional information regarding the 13Fund's findings regarding commercial rent debt. They also discussed how relief efforts for restaurants specifically, and how improvements for distributing aid are needed, particularly in determining who the neediest actors are. The presenters concurred and shared that a goal for distributing relief should to ensure that dollars are distributed in a way that has the highest impact. The Commissioners emphasized equity in aid distribution and how that must be prioritized. The Commission encouraged the presenters to continue their discussions with

No members of the public requested to speak.

4. **SBC Resolution No. 2021-001: Childcare Support for Small Businesses. (Discussion and Action Item).**

Commissioner Laguana introduced the resolution.

Commissioner Zouzounis requested additional information regarding whether there are any existing funds that could support such an initiative. Director Dick-Endrizzi affirmed that she would follow up.

No members of the public requested to speak.

Motion: Commissioner Laguana motioned to approve the resolution.

2nd: Commissioner Dooley.

Aye: 7

Nay: 0

Motion passed: 7-0.

5. **SBC Resolution No. 2021-002: Prioritizing Customer Service for Small Businesses. (Discussion and Action Item).**

Commissioner Laguana introduced the resolution.

The Commission unanimously discussed their support for this resolution and the larger goal for ensuring a more customer service and small business friendly environment with the regulatory agencies, particularly DPW.

No members of the public requested to speak.

Motion: Commissioner Adams motioned to approve the resolution

2nd: Commissioner Dickerson

Aye: 7

Nay: 0

Motion passed: 7-0.

6. **Small Business Commission Rules of Order – (Action Item)**

No members of the public requested to speak.

Motion: Commissioner Adams motioned to approve the changes to the Small Business Commission Rules of Order.

2nd: Commissioner Laguana.

Aye: 7

Nay: 0

Motion passed: 7-0.

7. **Office of Small Business Budget – FY 2021/2022. Second update and report on proposed budget for the Office of Small Business. (Discussion and Action Item)**

Director Dick-Endrizzi presented on the Office of Small Business Budget – FY 2021/2022 and proposed budgetary adjustments. Director Dick-Endrizzi shared that proposed budget cuts would be from the Legacy Business Grant Program and office overhead costs.

With respect to budget enhancements, due to year over year increased demand for services- the Commission discussed needed budget enhancements with respect to additional staff, 1 Commission Secretary, 2 Business Assistance Counselors.

The Commission then discussed the Legacy Business Program and Disability Access Fund budget and administration.

No members of the public requested to speak.

Motion: Commissioner Laguana motioned to approved the proposed budget cuts and budget enhancements for the Office of Small Business.

2nd: Commissioner Huie.

Aye: 7

Nay: 0

Motion passed: 7-0.

8. **Small Business Commission President's Outlook – 2021. (Discussion Item.)**

Commissioner Laguana presented his outlook for SBC work for 2021. He highlighted the following:

- Receiving additional economic presentations;
- Being proactive with budgetary requests that support small business;
- Utilizing the survey administered in partnership with SF State to make informed policy recommendations;
- Advocating for Shared Spaces;
- Administering and providing oversight of the SF Venue Recovery Fund;
- Work related to the sub-committee on Racial Equity;
- Transportation, Travel and Tourism and Economic Development;
- Downtown economic stimulus; and,
- Stimulating other areas of commerce, like bio-tech.

The Commissioners discussed those issue areas and emphasized street cleanliness, assistance for Community Benefit Districts and business associations. They also emphasized approaching the topic areas through an equity lens. They emphasized that this is an opportunity to reenvision the City, and that there is significant value in fostering community around these issues.

No members of the public requested to speak.

9. **Approval of Draft Meeting Minutes. (Action Item)**

No members of the public requested to speak.

Commissioner Dickerson acknowledged that she would like to be recused from this item.

Motion: Commissioner Laguana motioned to recuse Commissioner Dickerson.

2nd: Commissioner Adams.

Aye: 7

Nay: 0

Motion passed: 7-0

Motion: Commissioner Adams motioned to approve the meeting minutes from January 25, 2021.

2nd: Commissioner Dooley.

Aye: 6

Nay: 0

Motion passed: 6-0.

10. **General Public Comment. (Discussion Item)**

No members of the public requested to speak.

11. **Director's Report. (Discussion Item)**

Director Dick-Endrizzi acknowledged the appointment of Joaquin Torres to be Assessor Recorder and that Anne Taupier would be acting Director of OEWD. She also provided an update to the Commission with respect to client services, the SBC Racial Equity Sub-Committee, and legislative updates.

No members of the public requested to speak.

12. **Commissioner Discussion and New Business. (Discussion Item)**

Commissioner Zouzounis shared that SBA will be facilitating a number of small business training sessions for applying for PPP loans and EIDL assistance.

Commissioner Huie shared that she recently received a presentation on the administration of the San Francisco Street Crisis team. She also acknowledged that anti-Asian attacks have been increasing significantly since the beginning of the pandemic, particularly against Asian elders. And, that members of the Asian community, particularly seniors do not feel safe. Anti-Asian sentiment has severely impacted predominantly Asian corridors, especially Chinatown.

Commissioner Laguana emphasized that public safety should be prioritized by the Commission.

Commissioner Ortiz-Cartagena shared that today was the final day for the California Relief Grant, to his knowledge, not many minority and women owned businesses in San Francisco were able to obtain the grant. Commissioner Laguana shared additional data points on this. Commissioner Ortiz-Cartagena also shared that small landlords need additional support, and new businesses that were incorporated at the start of the pandemic need additional relief.

No members of the public requested to speak.

13. **Adjournment. (Action Item)**

Motion: Commissioner Adams motioned to adjourn.

2nd: Commissioner Dooley.

Aye: 7

Nay: 0

Motion passed: 7-0.

Meeting adjourned at 8:13pm.