



SMALL BUSINESS COMMISSION NOTICE OF MEETING AGENDA

**Monday, June 13, 2011
5:30 P.M.**

CITY HALL, ROOM 400

1 Dr. Carlton B. Goodlett Place, San Francisco Ca 94102

SMALL BUSINESS COMMISSIONERS,

Luke O'Brien, President

Steve Adams, Vice-President

Janet Clyde, Kathleen Dooley, Jamie Kasselmann

Michael O'Connor, Irene Yee Riley

- 1. Call to order and roll call:**
- 2. Presentation of the Small Business Commission Certificate of Honor recognizing a local small business (MAC) as part of the SBC "Small Business Recognition Program."**
- 3. Approval of the April 11, 2011 meeting minutes:** Explanatory Documents: Draft April 11, 2011 minutes. (Action Item).
- 4. Approval of the May 9, 2011 meeting minutes:** Explanatory Documents: Draft May 9, 2011 minutes. (Action Item).
- 5. General Public Comment:** Allows members of the public to comment generally on matters within the Commission's purview, and suggest new agenda items for the Commission's future consideration. (Discussion Item)
- 6. Discussion and possible action to make recommendations to the Board of Supervisors on Board of Supervisors File No. 110506 [Planning Code, Police Code, Business and Tax Regulations Code-Limited Live Performance Permits.]** Ordinance amending Sections 2.26, 2.27, 1060, 1060.1, 1060.1-1, 1060.7.1, 1060.9, 1060.18, 1060.19, 1060.20.4, 1060.24, and 1060.35 of the San Francisco Police Code; adding Sections 1060.2.1, 1060.3.1, 1060.5.1, 1060.38, and 1060.38.1 to the Police Code; amending Sections 102.17, 703.2, 790.38, 803.2, 803.3, and 890.37 of the San Francisco Planning Code; and amending Section 8 of the San Francisco Business and Tax Regulations Code, to create a Limited Live Performance Permit for indoor locales whose primary function is not presentation of live performances, said permit to include noise and hours restrictions but not necessarily security plan requirements; specifying application and license fees and hearing requirements for said permit; and making findings, including environmental findings, Planning Code Section 302 findings, and findings of consistency with the General Plan and the Priority Policies of Planning Code Section 101.1. Presentation by Robert Selna, Legislative Aide to Supervisor Mirkarimi. Explanatory Documents: BOS File No. 110506. (Discussion and Possible Action Item)
- 7. Discussion and possible action to make recommendations to the Board of Supervisors on Board of Supervisors File No. 110546 [Administrative Code- Health Care Security Ordinance.]** Ordinance

SMALL BUSINESS COMMISSION
1 DR. CARLTON B. GOODLETT PLACE, #110
SAN FRANCISCO, CA 94102
415.554.6408

REGINA DICK-ENDRIZZI, EXECUTIVE DIRECTOR
CHRIS SCHULMAN, COMMISSION SECRETARY

amending the San Francisco Administrative Code by amending Sections 14.1, 14.3, and 14.4 of the Health Care Security Ordinance to provide that only amounts actually paid or irrevocably committed to pay for providing employee health care services shall satisfy the employer expenditure requirements of the Ordinance, add an employee notification requirement, and to modify penalty provisions. Presentation by Hillary Ronen, Legislative Aide to Supervisor David Campos. Explanatory Documents: BOS File No. 110546, BOS File No. 110546 Legislative Digest. (Discussion and Possible Action Item)

8. **Discussion and possible action to make recommendations to the Board of Supervisors on Board of Supervisors File No. 110594 [Administrative Code- Enforcement of Minimum Wage Laws by the Office of Labor Standards.]** Ordinance amending the San Francisco Administrative Code Sections 12R.5, 12R.7, 12R.16, 12R.17, 12R.18, and 12R.25 to: 1) enhance Office of Labor Standards enforcement of the City's minimum wage laws by clarifying agency access to places of employment; 2) require enforcement actions to be completed within one year, raising the penalty for employer retaliation; 3) impose a penalty for failure to post minimum wage rates; 4) provide for posting notice to employees upon commencement of an investigation and public posting of employer non-compliance with penalties; 5) provide authority to immediately issue an administrative citation upon sufficient evidence of certain violations; and 6) require industry-focused outreach materials for employees. Presentation by Hillary Ronen, Legislative Aide to Supervisor David Campos. Explanatory Documents: BOS File No. 110594, BOS File No. 110594 Legislative Digest. (Discussion and Possible Action Item)
9. **Presentation by Zoe Polk, Human Rights Commission, on a proposal to add Prior Arrest or Conviction Record to Article 33 of the Police Code and Administrative Code Chapter 12 (Employment Non-Discrimination.)** (Discussion Item)
10. **Update and Discussion on the San Francisco Planning Departments Pavement to Parks Program (Parklets.) Presentation by Andres Powers, San Francisco Planning Department.** (Discussion Item)
11. **Director's Report:** Update and report on the Office of Small Business and the Small Business Assistance Center, update on department programs, update on legislative matters, and make announcements regarding small business activities. (Discussion Item).
12. **Legislative and Policy Committee Report:** Allows the Chair to report on recent committee activities and make announcements (Discussion and Possible Action Item)
13. **Permitting Committee Report:** Allows the Chair to report on recent committee activities and make announcements (Discussion and Possible Action Item)
14. **Outreach Committee Report:** Allows the Chair to report on recent committee activities and make announcements (Discussion and Possible Action Item)
15. **President's Report:** Allows the President to report on recent small business activities and make announcements that are of interest to the small business community. (Discussion Item).
16. **Vice-President's Report:** Allows the Vice-President to report on recent small business activities and make announcements that are of interest to the small business community. (Discussion Item).
17. **Commissioner Reports:** Allows Commissioners to report on recent small business activities and make announcements that are of interest to the small business community. (Discussion Item).
18. **General Public Comment:** Allows members of the public to comment generally on matters within the Commission's purview, and suggest new agenda items for the Commission's future consideration. (Discussion Item)
19. **New Business:** Allows Commissioners to introduce new agenda items for future consideration by the Commission (Discussion Item).
20. **Adjournment:** (Action Item)

SMALL BUSINESS COMMISSION
1 DR. CARLTON B. GOODLETT PLACE, #110
SAN FRANCISCO, CA 94102
415.554.6408

REGINA DICK-ENDRIZZI, EXECUTIVE DIRECTOR
CHRIS SCHULMAN, COMMISSION SECRETARY

Public comment will be taken before or during the Small Business Commission's consideration of each agenda item. Copies of explanatory documents and other related materials listed in this agenda are available by linking to the website agenda, www.sfgov.org/sbc or for public inspection and/or copying at City Hall, Room 110. Please call Chris Schulman at (415) 554-6408 to make arrangements for pick up or review.

SMALL BUSINESS COMMISSION
1 DR. CARLTON B. GOODLETT PLACE, #110
SAN FRANCISCO, CA 94102
415.554.6408

REGINA DICK-ENDRIZZI, EXECUTIVE DIRECTOR
CHRIS SCHULMAN, COMMISSION SECRETARY

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that city operations are open for the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at 554-6083. To obtain a free copy of the Sunshine Ordinance contact:

Frank Darby, Administrator
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
Office: (415) 554-7724
Fax: (415) 554-5163
E-Mail:

sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at

www.sfgov.org.

Cell Phone and/or Sound-Producing Electronic Device Usage at Hearings

Effective January 21, 2001, the Board of Supervisors amended the Sunshine Ordinance by adding the following provision: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Disability Access Policy

Accessible seating for persons with disabilities (including those using wheelchairs) is available. The closest accessible BART Station is the Civic Center station located at the intersection of Market, Hyde and Grove Streets. Accessible MUNI lines serving the Veterans Building are 42 Downtown Loop and the #71 Haight/Noriega and the F line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services call 923-6142. Accessible parking in the vicinity of the Veterans Building adjacent to Davies Hall and the War Memorial Complex. American Sign Language interpreters and/or a sound enhancement system will be available upon request by contacting Milton Edelin at 558-6410 at least 72 hours prior to a hearing. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the city's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the city to accommodate these individuals.

Translation Services

Interpreters for languages other than English are available on request. Sign language interpreters are also available on request. For other accommodation, please call the Department of Human Services staff support representative at 557-5989 at least two business days before a meeting.

Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [Article II of the San Francisco Campaign and Governmental Conduct Code] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Ave., Suite 3900, SF 94102 (415) 581-2300, FAX (415) 581-2317 and web site address at <http://www.sfgov.org/ethics/>.

Chemical Sensitivity

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical base products. Please help the City accommodate these individuals.

SMALL BUSINESS COMMISSION
1 DR. CARLTON B. GOODLETT PLACE, #110
SAN FRANCISCO, CA 94102
415.554.6408

REGINA DICK-ENDRIZZI, EXECUTIVE DIRECTOR
CHRIS SCHULMAN, COMMISSION SECRETARY