



**SMALL BUSINESS COMMISSION
NOTICE OF MEETING AGENDA**

Monday, February 13, 2012

5:00 P.M.

(NOTE SPECIAL START TIME)

CITY HALL, ROOM 400

1 Dr. Carlton B. Goodlett Place, San Francisco Ca 94102

SMALL BUSINESS COMMISSIONERS,

Luke O'Brien, President

Steve Adams, Vice-President

Janet Clyde, Mark Dwight, Kathleen Dooley

Michael O'Connor, Irene Yee Riley

- 1. Call to order and roll call:**
- 2. Presentation and Discussion on the proposed Transit Sustainability Fee. Presentation by Michael Yarne, Office of Economic and Workforce Development.** (Discussion Item)

5:30pm

- 3. Presentation of the Small Business Commission Certificate of Honor to Sergeant Chuck Limbert, San Francisco Police Department, as part of the Small Business Commissions "City Employee Recognition Program."** (Discussion Item)
- 4. Approval of the January 9, 2012 meeting minutes: Explanatory Documents: Draft January 9 2012, 2011 minutes.** (Action Item).
- 5. General Public Comment:** Allows members of the public to comment generally on matters within the Commission's purview, and suggest new agenda items for the Commission's future consideration. (Discussion Item)
- 6. Presentation by Erik Trojian of B Lab on Benefit Corporations in the State of California.** (Discussion Item)
- 7. Discussion and possible action to make recommendations to the Board of Supervisors on Board of Supervisors File No. 120082 [Administrative Code - Benefit Corporation Discount]** Ordinance amending the San Francisco Administrative Code by adding Chapter 14C, Sections 14C.1 through 14C.3 to provide for a downward adjustment in price or upward adjustment in rating of a proposal or bid from a California Benefit Corporation for a competitively-solicited City contract. Explanatory Documents: BOS File No. 120082, BOS File No. 120082 Legislative Digest. Presentation by Catherine Rauschuber, Legislative Aide to Supervisor David Chiu. (Discussion and Action Item)

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1 DR. CARLTON B. GOODLETT PLACE, #110
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- 8. Discussion and possible action to make recommendations to the Board of Supervisors on Board of Supervisors File No. 111047 [Administrative, Planning, and Campaign and Governmental Conduct Codes - Disability Access Improvements for Small Businesses and Landlord Obligations]** Ordinance amending the San Francisco Administrative Code by adding Chapter 38, Sections 38.1 through 38.6; amending the San Francisco Planning Code Sections 790.90, 790.91, and 790.102; amending the San Francisco Campaign and Governmental Conduct Code Section 3.400; requiring commercial landlords leasing to small businesses for public accommodations to: 1) bring ground floor entrances to, and exits from, the building into compliance with applicable state and federal disability access laws; 2) inform small business tenants of the potential legal and financial liabilities for failure to comply with those laws; 3) include in any new or amended leases a provision addressing the respective obligations of the landlord and small business tenant to bring the leased premises into compliance with those access laws; 4) require the City to give priority to building permit applications for work to bring space leased to small business tenants into compliance with those access laws; 5) allow small self-service restaurants and retail coffee stores to exclude the square footage of floor area required for disabled access from the calculation of maximum allowable square footage for such uses under applicable zoning restrictions; and 6) adopt environmental findings, Planning Code Section 302 findings, and findings of consistency with the General Plan and Planning Code Section 101.1. Explanatory Documents: BOS File No. 111047, BOS File No. 111047 Legislative Digest. Presentation by Catherine Rauschuber, Legislative Aide to Supervisor David Chiu. (Discussion and Action Item)
- 9. Discussion and possible action to make recommendations to the Board of Supervisors on Board of Supervisors File No. 111077 [Police Code - Security Plans for Commercial Parking Garages and Lots]** Ordinance amending the San Francisco Police Code Sections 1215 through 1215.4, and adding Section 1215.7, to: 1) require a security plan as part of an application for a commercial parking permit; 2) set requirements for security plans; 3) authorize the Chief of Police to suspend or revoke a commercial parking permit for violation of an approved security plan; 4) authorize the Chief of Police to promulgate rules that set requirements for security plans; and 5) authorize enforcement by the City Attorney in a civil action; and making environmental findings. Explanatory Documents: BOS File No. 111077, BOS File No. 111077 Legislative Digest. Presentation by Catherine Rauschuber, Legislative Aide to Supervisor David Chiu. (Discussion and Action Item)
- 10. Discussion and possible action to make recommendations to the Board of Supervisors on Board of Supervisors File No. 120049 [Appropriating \$1,000,000 for the Small Business Revolving Loan Fund Program - Office of Economic and Workforce Development]** Ordinance appropriating \$1,000,000 of General Fund prior year fund balance for the Small Business Revolving Loan Fund Program in the Office of Economic and Workforce Development for FY2011-2012. Explanatory Documents: BOS File No. 120049. Presentation by Jason Elliott, Legislative Director, Office of Mayor Ed Lee. (Discussion and Possible Action Item)
- 11. Discussion and possible action to make recommendations to the Board of Supervisors on Board of Supervisors File No. 120084 [Planning Code - Eating and Drinking Establishment Definitions and Controls]** Ordinance deleting and amending various sections of the San Francisco Planning Code to: 1) simplify and consolidate eating and drinking establishment definitions, and subject the newly-defined uses to Section 312 notification and Formula Retail controls; and 2) adopting environmental findings, Planning Code Section 302 findings, and findings of consistency with the General Plan and the Priority Policies of Planning Code Section 101.1. Explanatory Documents: BOS File No. 120084, BOS File No. 120084 Legislative Digest. (Discussion and Action Item)

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- 12. Discussion and possible action to make recommendations to the Board of Supervisors on Board of Supervisors File No. 111247 [Planning Code - Permitting a Five Feet Ground Floor Height Increase in the 40-X and 50-X Height and Bulk Districts in the NC-3 Zoning District Along Geary Boulevard]** Ordinance amending the San Francisco Planning Code Section 263.20 to permit a five feet ground floor height increase in the 40-X and 50-X Height and Bulk Districts in the NC-3 Zoning District along Geary Boulevard, from Scott Street to 28th Avenue; and making findings, including environmental findings and findings of consistency with Planning Code Section 101.1 and the General Plan. Explanatory Documents: BOS File No. 111247, BOS File No. 111247 Legislative Digest. (Discussion and Action Item)
- 13. Recognition of Commissioners Janet Clyde and Michael O'Connor.** (Discussion Item)
- 14. Election of Vice-President of the Small Business Commission:** Allows the Commission to elect a member of the Commission to serve as Vice President of the Commission. Requires motion and vote. (Action Item)
- 15. Director's Report:** Update and report on the Office of Small Business and the Small Business Assistance Center, update on department programs, update on legislative matters, and make announcements regarding small business activities. (Discussion Item).
- 16. Legislative and Policy Committee Report:** Allows the Chair to report on recent committee activities and make announcements (Discussion and Possible Action Item)
- 17. Permitting Committee Report:** Allows the Chair to report on recent committee activities and make announcements (Discussion and Possible Action Item)
- 18. Outreach Committee Report:** Allows the Chair to report on recent committee activities and make announcements (Discussion and Possible Action Item)
- 19. President's Report:** Allows the President to report on recent small business activities and make announcements that are of interest to the small business community. (Discussion Item).
- 20. Vice-President's Report:** Allows the Vice-President to report on recent small business activities and make announcements that are of interest to the small business community. (Discussion Item).
- 21. Commissioner Reports:** Allows Commissioners to report on recent small business activities and make announcements that are of interest to the small business community. (Discussion Item).
- 22. General Public Comment:** Allows members of the public to comment generally on matters within the Commission's purview, and suggest new agenda items for the Commission's future consideration. (Discussion Item)
- 23. New Business:** Allows Commissioners to introduce new agenda items for future consideration by the Commission (Discussion Item).
- 24. Adjournment:** (Action Item)

Public comment will be taken before or during the Small Business Commission's consideration of each agenda item. Copies of explanatory documents and other related materials listed in this agenda are available by linking to the website agenda, www.sfgov.org/sbc or for public inspection and/or copying at City Hall, Room 110. Please call Chris Schulman at (415) 554-6408 to make arrangements for pick up or review.

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Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that city operations are open for the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at 554-6083. To obtain a free copy of the Sunshine Ordinance contact:

Frank Darby, Administrator
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
Office: (415) 554-7724
Fax: (415) 554-5163
E-Mail:

sof@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at

www.sfgov.org.

Cell Phone and/or Sound-Producing Electronic Device Usage at Hearings

Effective January 21, 2001, the Board of Supervisors amended the Sunshine Ordinance by adding the following provision: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Disability Access Policy

Accessible seating for persons with disabilities (including those using wheelchairs) is available. The closest accessible BART Station is the Civic Center station located at the intersection of Market, Hyde and Grove Streets. Accessible MUNI lines serving the Veterans Building are 42 Downtown Loop and the #71 Haight/Noriega and the F line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services call 923-6142. Accessible parking in the vicinity of the Veterans Building adjacent to Davies Hall and the War Memorial Complex. American Sign Language interpreters and/or a sound enhancement system will be available upon request by contacting Milton Edelin at 558-6410 at least 72 hours prior to a hearing. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the city's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the city to accommodate these individuals.

Translation Services

Interpreters for languages other than English are available on request. Sign language interpreters are also available on request. For other accommodation, please call the Department of Human Services staff support representative at 557-5989 at least two business days before a meeting.

Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [Article II of the San Francisco Campaign and Governmental Conduct Code] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Ave., Suite 3900, SF 94102 (415) 581-2300, FAX (415) 581-2317 and web site address at <http://www.sfgov.org/ethics/>.

Chemical Sensitivity

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical base products. Please help the City accommodate these individuals.

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