



**SMALL BUSINESS COMMISSION
NOTICE OF MEETING & AGENDA**



**Monday, April 14, 2014
5:30 P.M.
CITY HALL, ROOM 400
1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102**

SMALL BUSINESS COMMISSIONERS

Stephen Adams, President
Monetta White, Vice President
Kathleen Dooley, Mark Dwight, William Ortiz-Cartagena
Irene Yee Riley, Paul Tour-Sarkissian

- 1. Call to order and roll call.**
- 2. General Public Comment:** Allows members of the public to comment generally on matters within the Commission's purview, and suggest new agenda items for the Commission's future consideration. (Discussion Item)
- 3. Approval of the March 24, 2014 regular meeting minutes.** (Action Item)
Explanatory Documents: [Draft March 24, 2014 regular meeting minutes](#)
- 4. Commissioner remarks welcoming new Small Business Commissioner Paul Tour-Sarkissian.** (Discussion Item)
- 5. Discussion and possible action to make recommendations to the Board of Supervisors (BOS) on four legislative proposals related to development of a Plaza Program in some City-owned plazas (Discussion and Possible Action Item):**
 - a. BOS File No. 140061 [Administrative Code - Plaza Program]:** Ordinance amending the Administrative Code, by adding Chapter 94, Sections 94.1 through 94.7, to establish a Plaza Program that coordinates City activities in some City-owned plazas on public property and public right-of-way; create a process to identify stewards to activate plazas under the jurisdiction of the Division of Real Estate and regulate such plazas; establishing administrative fees for the Plaza Program; and affirming the Planning Department's determination under the California Environmental Quality Act.
Explanatory Documents: No Legislative Digest Available; [BOS File No. 140061](#)
 - b. BOS File No. 140062 [Planning Code - Plaza Program]:** Ordinance amending the Planning Code, Sections 234, 234.1, and 234.2, in order to modify and make technical amendments to the provisions of Public Use Zoning Districts; affirming the Planning Department's determination under the California Environmental Quality Act; and making findings of consistency with the General Plan, and the eight priority policies of Planning Code, Section 101.1.
Explanatory Documents: No Legislative Digest Available; [BOS File No. 140062](#)
 - c. BOS File No. 140063 [Public Works Code - Plaza Program]:** Ordinance amending the Public Works Code, by adopting Section 792, to establish a permit program for plazas on the public right-of-way; and affirming the Planning Department's determination under the California Environmental Quality Act.
Explanatory Documents: No Legislative Digest Available; [BOS File No. 140063](#)

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- d. BOS File No. 140064 [Police Code - Plaza Program Entertainment Permits]:** Ordinance amending the Police Code to include “Plazas” as identified in Administrative Code, Chapter 94, as a type of limited live performance locale, and establish various requirements applicable to such Plazas; and affirming the Planning Department’s determination under the California Environmental Quality Act.

Explanatory Documents: No Legislative Digest Available; [BOS File No. 140064](#)

Presentation by Robin Havens, Office of Economic and Workforce Development

- 6. Discussion and possible action to make recommendations to the Board of Supervisors (BOS) on BOS File No. 140236 [Planning Code - Mission Alcoholic Beverage Special Use District]:** Ordinance amending the Planning Code, Mission Alcoholic Beverage Special Use District, to allow mini-golf courses functionally and/or physically integrated with a restaurant use to obtain liquor licenses; and making environmental findings, Planning Code, Section 302 findings, and findings of consistency with the General Plan, and the eight priority policies of Planning Code, Section 101.1. (Discussion and Possible Action Item)

Explanatory Documents: [BOS File No. 140236 Legislative Digest](#); [BOS File No. 140236](#)

Presentation by Laura Lane, Legislative Aide to Supervisor David Campos

- 7. Discussion and possible action to make recommendations to the Board of Supervisors (BOS) on BOS File No. 140318 [Public Works Code - Waiver of Temporary Street Space Occupancy Fee for Small Business Week Sidewalk Sales]:** Ordinance waiving the fee required by Public Works Code Section 724.1(b) for temporary street space occupancy within certain designated streets in the City and County of San Francisco on Saturday, May 10, 2014, Saturday, May 17, 2014, and Saturday, June 21, 2014, as part of Small Business Week Sidewalk Sales. (Discussion and Possible Action Item)

Explanatory Documents: [BOS File No. 140318 Legislative Digest](#); [BOS File No. 140318](#)

Presentation by Regina Dick-Endrizzi, Director of Office of Small Business

- 8. Presentation by the Mayor’s Transportation Task Force:** Overview and update of the Mayor’s Transportation Task Force recommendations, including a joint presentation by the Mayor’s Office, Department of Public Works (DPW), and San Francisco Municipal Transportation Agency (SFMTA), focusing on the recommendations for 2014, the state of decline in the transportation system, and the efficiencies created by investing in a state of good repair. (Discussion Item)

Presentation by Gillian Gillett, Director of Transportation Policy, Office of the Mayor

- 9. Presentation on the San Francisco Municipal Transportation Agency’s (SFMTA) Two-year On-Street Car Share Pilot Program:** Building on its small-scale pilot project from 2011-2012, the SFMTA is expanding to an enlarged two-year on-street car share pilot project where vehicles will be housed in on-street parking spaces in neighborhoods throughout the city. (Discussion Item)

Explanatory Documents: [Evaluation of SFMTA’s Initial Pilot Project \(Sept 2012\)](#); [SFMTA Car Sharing Policy and On-Street Pilot Program \(July 2013\)](#)

Presentation by Andy Thornley, SFMTA Consultant

- 10. Director’s Report:** Update and report on the Office of Small Business and the Small Business Assistance Center, update on department programs, recent announcement from the Mayor, newly introduced policy matters, update on legislative matters, and announcements regarding small business activities. (Discussion Item)
- 11. President’s Report:** Allows the President to report on recent small business activities and make announcements that are of interest to the small business community. (Discussion Item)
- 12. Vice President’s Report:** Allows the Vice President to report on recent small business activities and make announcements that are of interest to the small business community. (Discussion Item)

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- 13. Commissioner Reports:** Allows Commissioners to report on recent small business activities and make announcements that are of interest to the small business community. (Discussion Item)
- 14. General Public Comment:** Allows members of the public to comment generally on matters within the Commission's purview, and suggest new agenda items for the Commission's future consideration. (Discussion Item)
- 15. New Business:** Allows Commissioners to introduce new agenda items for future consideration by the Commission. (Discussion Item)
- 16. Adjournment.** (Action Item)

Public Comment will be taken before or during the Small Business Commission's consideration of each agenda item. Speakers are requested but not required to complete a speaker card and state their names, which will help ensure proper spelling of speakers' names in the written record of the meeting.

Explanatory Documents: Copies of proposed legislation listed in this agenda, and other related materials received by the SBC after the posting of the agenda, are available for public inspection and/or copying at City Hall Room 110. Please call (415) 554-6134 to make arrangements for pick up or review.

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Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that city operations are open for the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at (415) 554-6083. To obtain a free copy of the Sunshine Ordinance contact:

City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
Office: (415) 554-7724
Fax: (415) 554-5163
E-Mail:

sof@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

Cell Phone and/or Sound-Producing Electronic Device Usage at Hearings

Effective January 21, 2001, the Board of Supervisors amended the Sunshine Ordinance by adding the following provision: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Disability Access Policy

Accessible seating for persons with disabilities (including those using wheelchairs) is available. The closest accessible BART Station is the Civic Center station located at the intersection of Market, Hyde and Grove Streets. Accessible MUNI lines serving City Hall include 5 Fulton and 49 Mission/Van Ness, and all Metro lines servicing the Metro station at Van Ness and Market. For more information about MUNI accessible services, call (415) 923-6142. Accessible parking in the vicinity of City Hall is available adjacent to Davies Hall and the War Memorial Complex, and also in the Civic Center Garage (355 McAllister Street) and Performing Arts Garage (360 Grove Street). American Sign Language interpreters and/or a sound enhancement system will be available upon request by contacting Milton Edelin at (415) 558-6410 at least 72 hours prior to a hearing. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call the accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

Translation Services

Interpreters for languages other than English are available on request. Sign language interpreters are also available on request. For other accommodations, please call the Department of Human Services staff support representative at (415) 557-5989 at least two business days before a meeting.

Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [Article II of the San Francisco Campaign and Governmental Conduct Code] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Ave., Suite 220, SF 94102 (415) 252-3100, FAX (415) 252-3112 and web site address at <http://www.sfgov.org/ethics/>.

Chemical Sensitivity

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical base products. Please help the City accommodate these individuals.

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