



**SMALL BUSINESS COMMISSION
NOTICE OF MEETING & AGENDA**



**Monday, January 13, 2014
5:30 P.M.
CITY HALL, ROOM 400
1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102**

SMALL BUSINESS COMMISSIONERS

Stephen Adams, President
Monetta White, Vice President
Kathleen Dooley, Mark Dwight, Luke O'Brien
William Ortiz-Cartagena, Irene Yee Riley

- 1. Call to order and roll call.**
- 2. General Public Comment:** Allows members of the public to comment generally on matters within the Commission's purview, and suggest new agenda items for the Commission's future consideration. (Discussion Item)
- 3. Approval of the December 9, 2013 Joint SBC-SFMTA Board of Directors meeting minutes.** (Action Item)
Explanatory Documents: [Draft December 9, 2013 Joint SBC-SFMTA Board of Directors meeting minutes](#)
- 4. Approval of the December 9, 2013 special meeting minutes.** (Action Item)
Explanatory Documents: [Draft December 9, 2013 special meeting minutes](#)
- 5. Approval of the December 20, 2013 special meeting minutes.** (Action Item)
Explanatory Documents: [Draft December 20, 2013 special meeting minutes](#)
- 6. Discussion and possible action on overview of Final Report of the Universal Health Care Council and updated reporting requirements for recent "Health Care Security Ordinance" (HCSO):** The Universal Healthcare Council submitted its final report. The Council was convened to identify necessary local policies to support the implementation of the ACA and employer mandates to the HCSO. The Commission may recommendation from the report and on the updated reporting requirements of the HCSO. (Discussion and Possible Action Item)

Explanatory Documents: [Report from the Universal Healthcare Council \(UHC\)](#), [FAQ's, San Francisco Health Care Security Ordinance and the Affordable Care Act](#)

Presentation by Colleen Chawla, Deputy Director of Health, San Francisco Department of Public Health and Ellen Love, Office of Labor Standards Enforcement.
- 7. Discussion and possible action on Board of Supervisors File No. 131138 [Hearing - Roadwork and Infrastructure Oversight]:** Hearing directed to the Department of Public Works, Municipal Transportation Agency (MTA), Public Utilities Commission, and Pacific Gas and Electric Company to explore a number of issues, including where projects are occurring, including sewer, water, natural gas, and road resurfacing, and what the benefits of these infrastructure improvements are; how the projects are coordinated to comply with the City's mandate that once a road is resurfaced no work will be done for five years -- absent an emergency -- to minimize repetitive street disruption; why some blocks remain under construction for very extended periods of

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time, with on-again-off-again work and repetitive digging; how blocks are chosen in terms of scheduling work; how many blocks are worked on annually and what the future schedule looks like; how departments are minimizing disruptions to the public caused by road work (parking, traffic detours, noise, dust, etc.); how contractors are held accountable for completing work in a timely manner, complying with contractual requirements, delivering high quality work, and minimizing impacts on surrounding neighbors; why some blocks, after undergoing utility work, only get paved on one side of the street and what we can do to prevent this; why it takes so long for MTA to re-stripe repaved roads, often months after the repaving is complete; how the various projects are funded and what the cost is per block; and what our goals are for improving pavement conditions. (Discussion and Possible Action Item)

Explanatory Documents: [Hearing Referral](#) (PDF)

Presentation by Regina Dick-Endrizzi, Director of the Office of Small Business.

8. **Director's Report:** Update and report on the Office of Small Business and the Small Business Assistance Center, update on department programs, recent announcement from the Mayor, newly introduced policy matters, update on legislative matters, and announcements regarding small business activities. (Discussion Item)
9. **Legislation and Policy Committee Report:** Allows the Chair to report on recent committee activities and make announcements. (Discussion Item)
10. **President's Report:** Allows the President to report on recent small business activities and make announcements that are of interest to the small business community. (Discussion Item)
11. **Vice President's Report:** Allows the Vice President to report on recent small business activities and make announcements that are of interest to the small business community. (Discussion Item)
12. **Commissioner Reports:** Allows Commissioners to report on recent small business activities and make announcements that are of interest to the small business community. (Discussion Item)
13. **General Public Comment:** Allows members of the public to comment generally on matters within the Commission's purview, and suggest new agenda items for the Commission's future consideration. (Discussion Item)
14. **New Business:** Allows Commissioners to introduce new agenda items for future consideration by the Commission. (Discussion Item)
15. **Adjournment.** (Action Item)

Public comment will be taken before or during the Small Business Commission's consideration of each agenda item. Copies of explanatory documents and other related materials listed in this agenda are available for download by linking to the website agenda or www.sfgov.org/sbc, and are available for public inspection and/or copying at City Hall, Room 110. Please call Christian Murdock at (415) 554-6407 to make arrangements for pick up or review.

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Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that city operations are open for the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at 554-6083. To obtain a free copy of the Sunshine Ordinance contact:

City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
Office: (415) 554-7724
Fax: (415) 554-5163
E-Mail:

soff@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

Cell Phone and/or Sound-Producing Electronic Device Usage at Hearings

Effective January 21, 2001, the Board of Supervisors amended the Sunshine Ordinance by adding the following provision: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Disability Access Policy

Accessible seating for persons with disabilities (including those using wheelchairs) is available. The closest accessible BART Station is the Civic Center station located at the intersection of Market, Hyde and Grove Streets. Accessible MUNI lines serving the Veterans Building are 42 Downtown Loop and the #71 Haight/Noriega and the F line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services call 923-6142. Accessible parking in the vicinity of the Veterans Building adjacent to Davies Hall and the War Memorial Complex. American Sign Language interpreters and/or a sound enhancement system will be available upon request by contacting Milton Edelin at 558-6410 at least 72 hours prior to a hearing. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the city's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the city to accommodate these individuals.

Translation Services

Interpreters for languages other than English are available on request. Sign language interpreters are also available on request. For other accommodation, please call the Department of Human Services staff support representative at 557-5989 at least two business days before a meeting.

Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [Article II of the San Francisco Campaign and Governmental Conduct Code] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Ave., Suite 220, SF 94102 (415) 252-3100, FAX (415) 252-3112 and web site address at <http://www.sfgov.org/ethics/>.

Chemical Sensitivity

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical base products. Please help the City accommodate these individuals.

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