



# SMALL BUSINESS COMMISSION NOTICE OF MEETING AGENDA

**Monday, December 13, 2010  
5:30 P.M.  
CITY HALL, ROOM 400  
1 Dr. Carlton B. Goodlett Place, San Francisco Ca 94102**

## SMALL BUSINESS COMMISSIONERS,

Irene Yee Riley, President  
Janet Clyde, Vice-President  
Kathleen Dooley, Jamie Kasselmann  
Luke O'Brien, Michael O'Conner

- 1. Call to order and roll call:**
- 2. Presentation of Small Business Commission Certificate of Honor recognizing Mayor Gavin Newsom for his contributions to the San Francisco Small Business Community.** (Discussion Item)
- 3. Approval of the September 13, 2010 meeting minutes:** Explanatory Documents: Draft September 13, 2010 minutes. (Action Item).
- 4. Approval of the October 4, 2010 meeting minutes:** Explanatory Documents: Draft October 4, 2010 minutes. (Action Item).
- 5. General Public Comment:** Allows members of the public to comment generally on matters within the Commission's purview, and suggest new agenda items for the Commission's future consideration. (Discussion Item)
- 6. Discussion and possible action to make recommendations to the Board of Supervisors on BOS File No. 101311 [Administrative Code - San Francisco Local Hiring Policy for Construction]** Ordinance amending the San Francisco Administrative Code Chapter 6, Public Works Contracting Policies and Procedures, Subsection 6.22(G) to: 1) establish a local hiring policy for City public work or improvement projects requiring contractors and their subcontractors to perform certain percentages of project work hours using San Francisco residents and disadvantaged San Francisco residents; 2) making findings in support of the policy; 3) authorizing incentives for contractors and subcontractors who exceed local hiring requirements; 4) mandating assessment of liquidated damages against contractors and subcontractors who fail to meet minimum local hiring requirements; and 5) establishing monitoring, enforcement, and administrative procedures in support of the policy. Explanatory Documents: BOS File No. 101311, HRC Local Business Enterprise Task Force response to the BOS, SBC Legislation and Policy Committee response to the BOS. (Discussion and Possible Action Item)
- 7. Presentation, discussion and possible action to make recommendations to the County Transportation Agency on the on the CTA's Mobility Access and Pricing Study (Congestion Pricing.)** Presentation by

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CHRIS SCHULMANN, COMMISSION SECRETARY

Zabe Bent, project manager, CTA. Explanatory Document: San Francisco Mobility, Access and Pricing Study Draft Final Report. (Discussion and Possible Action Item)

8. **Presentation by H. Joseph Eframann of the Barbary Coast Conservancy of the American Cocktail and Boothby Center for the Beverage Arts.** The Barbary Coast Conservancy of the American Cocktail, presenter of San Francisco Cocktail Week, preserves, promotes and advances the Cultural Heritage of saloons and their cocktails in the San Francisco Bay Area, while also celebrating California's Culinary Philosophy and Tradition via Special Events, Publications, and Educational Seminars.
9. **Discussion and possible action to make recommendations to the Board of Supervisors on BOS File No. 101147 [Public Works Code - Establishment of Regulatory Controls for the Discharge of Fats, Oils, and Grease Into Sewers.]** Ordinance amending Article 4.1 of the San Francisco Public Works Code by adding Sections 140 - 140.7 to provide prohibitions, limitations, and requirements for the discharge of fats, oils, and grease into the City's sewerage system by food service establishments. Explanatory Documents: BOS File No. 101147. (Discussion and Possible Action Item)
10. **Staff Report, Discussion and Possible Action to make recommendations to the Board of Supervisors on RC Zoning District use changes.** Review of proposal to amend RC-3 and RC-4 use controls which currently refer to the nearest NC District. Explanatory Document: Planning Department staff memo to Planning Commission titled "Street Frontages II" (Discussion and Possible Action Item)
11. **Director's Report:** Update and report on the Office of Small Business and the Small Business Assistance Center, update on department programs, update on legislative matters, and make announcements regarding small business activities. (Discussion Item).
12. **Legislative and Policy Committee Report:** Allows the Chair to report on recent committee activities and make announcements (Discussion and Possible Action Item)
13. **Permitting Committee Report:** Allows the Chair to report on recent committee activities and make announcements (Discussion and Possible Action Item)
14. **Outreach Committee Report:** Allows the Chair to report on recent committee activities and make announcements (Discussion and Possible Action Item)
15. **President's Report:** Allows the President to report on recent small business activities and make announcements that are of interest to the small business community. (Discussion Item).
16. **Vice-President's Report:** Allows the Vice-President to report on recent small business activities and make announcements that are of interest to the small business community. (Discussion Item).
17. **Commissioner Reports:** Allows Commissioners to report on recent small business activities and make announcements that are of interest to the small business community. (Discussion Item).
18. **General Public Comment:** Allows members of the public to comment generally on matters within the Commission's purview, and suggest new agenda items for the Commission's future consideration. (Discussion Item)
19. **New Business:** Allows Commissioners to introduce new agenda items for future consideration by the Commission (Discussion Item).
20. **Adjournment:** (Action Item)

Public comment will be taken before or during the Small Business Commission's consideration of each agenda item. Copies of explanatory documents and other related materials listed in this agenda are available by linking to the website agenda, [www.sfgov.org/sbc](http://www.sfgov.org/sbc) or for public inspection and/or copying at City Hall, Room 110. Please call Chris Schulman at (415) 554-6408 to make arrangements for pick up or review.

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## **Know Your Rights Under the Sunshine Ordinance**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that city operations are open for the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at 554-6083. To obtain a free copy of the Sunshine Ordinance contact:

Frank Darby, Administrator  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4683  
Office: (415) 554-7724  
Fax: (415) 554-5163  
E-Mail:

[sotf@sfgov.org](mailto:sotf@sfgov.org)

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at

[www.sfgov.org](http://www.sfgov.org).

## **Cell Phone and/or Sound-Producing Electronic Device Usage at Hearings**

Effective January 21, 2001, the Board of Supervisors amended the Sunshine Ordinance by adding the following provision: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

## **Disability Access Policy**

Accessible seating for persons with disabilities (including those using wheelchairs) is available. The closest accessible BART Station is the Civic Center station located at the intersection of Market, Hyde and Grove Streets. Accessible MUNI lines serving the Veterans Building are 42 Downtown Loop and the #71 Haight/Noriega and the F line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services call 923-6142. Accessible parking in the vicinity of the Veterans Building adjacent to Davies Hall and the War Memorial Complex. American Sign Language interpreters and/or a sound enhancement system will be available upon request by contacting Milton Edelin at 558-6410 at least 72 hours prior to a hearing. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the city's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the city to accommodate these individuals.

## **Translation Services**

Interpreters for languages other than English are available on request. Sign language interpreters are also available on request. For other accommodation, please call the Department of Human Services staff support representative at 557-5989 at least two business days before a meeting.

## **Lobbyist Ordinance**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [Article II of the San Francisco Campaign and Governmental Conduct Code] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Ave., Suite 3900, SF 94102 (415) 581-2300, FAX (415) 581-2317 and web site address at <http://www.sfgov.org/ethics/>.

## **Chemical Sensitivity**

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical base products. Please help the City accommodate these individuals.

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