



**SMALL BUSINESS COMMISSION  
NOTICE OF MEETING AGENDA**

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**Monday, November 14, 2011  
5:30 P.M.  
CITY HALL, ROOM 400  
1 Dr. Carlton B. Goodlett Place, San Francisco Ca 94102**

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**SMALL BUSINESS COMMISSIONERS,**

Luke O'Brien, President  
Steve Adams, Vice-President  
Janet Clyde, Kathleen Dooley  
Michael O'Connor, Irene Yee Riley

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- 1. Call to order and roll call:**
- 2. Discussion and possible action to make recommendations to the Board of Supervisors on Board of Supervisors File No. 111104 [Administrative Health Code - Regulating Commercial Dog Walkers on Park Property]** Ordinance amending the San Francisco Health Code by adding Article 39, Sections 39.01 through 39.13, to license and regulate Commercial Dog Walkers operating on park property. Presentation by Supervisor Scott Wiener. Explanatory Documents: BOS File No. 111104. (Discussion and Possible Action Item)
- 3. Presentation of the Small Business Commission Certificate of Honor to Inspector Dave Falzon, San Francisco Police Department, as part of the Small Business Commissions "City Employee Recognition Program."** (Discussion Item)
- 4. Presentation of the Small Business Commission Certificate of Honor to F. Lofrano & Son, Inc. as part of the Small Business Commissions "Small Business Recognition Program."** (Discussion Item)
- 5. General Public Comment:** Allows members of the public to comment generally on matters within the Commission's purview, and suggest new agenda items for the Commission's future consideration. (Discussion Item)
- 6. Discussion and possible action to make recommendations to the Board of Supervisors on Board of Supervisors File No. 101055 [Environment Code - Checkout Bags and Checkout Bag Charge]** Ordinance amending the San Francisco Environment Code by: 1) amending Section 1702 to extend the restrictions on checkout bags from supermarkets and chain pharmacies to all retail establishments and food establishments in the City, and clarify terms; 2) adding Section 1703.5 to require stores to add a checkout bag charge of 10 cents, rising to 25 cents, if they provide a customer with a checkout bag; 3) setting an operative date of July 1, 2012; and, 4) making environmental findings. Presentation by Robert Selna, Legislative Aide to Supervisor Mirkarimi. Explanatory Documents: BOS File No. 101055, BOS File No. 101055 Legislative Digest. (Discussion and Possible Action Item)
- 7. Discussion and possible action to make recommendations to the Board of Supervisors on**

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CHRIS SCHULMAN, COMMISSION SECRETARY

**Board of Supervisors File No. 111102 [Business and Tax Regulations Code - Payroll Expense Tax Exclusion for Compensation Paid to Individuals With a Felony Conviction]** Ordinance amending the San Francisco Business and Tax Regulations Code, Article 12-A, by adding Section 906.5 to establish a Payroll Expense Tax exclusion for compensation paid to individuals who have a felony conviction. Presentation by Robert Selna, Legislative Aide to Supervisor Ross Mirkarimi. Explanatory Documents: BOS File No. 111102, BOS File No. 111102 Legislative Digest. (Discussion and Possible Action Item)

- 8. Discussion and possible action to make recommendations to the Board of Supervisors on Board of Supervisors File No. 111101 [Administrative, Business and Tax Regulations, Fire, Health, and Police Codes - Business License Fees]** Ordinance amending various sections of the San Francisco Business and Tax Regulations Code, Administrative Code, Fire Code, Health Code, and Police Code to: 1) establish March 31 as the date for the annual renewal of certain business licenses; 2) apply a schedule of penalties for failure to timely renew certain business licenses; and 3) require Departments to post current business license fees on their websites.. Presentation by Greg Kato, Office of the Tax and Treasurers Office. Explanatory Documents: BOS File No. 111101, BOS File No. 111101 Legislative Digest. (Discussion and Possible Action Item)
- 9. Presentation and discussion on the SFMTA's SF Park Program. Presentation by Jay Primus, SFMTA.** (Discussion Item)
- 10. Discussion and possible action to make recommendations to the Board of Supervisors on Board of Supervisors File No. 111030 [Administrative Code - Health Care Security Ordinance]** Ordinance amending the San Francisco Administrative Code Sections 14.1, 14.3, 14.4, and adding Sections 14.1.5 and 14.1.6 to: 1) clarify that only expenditures reasonably calculated to benefit the employee shall satisfy the employer expenditure requirements of the Health Care Security Ordinance; 2) require that contributions to health reimbursement account remain available to the employee for two years, rather than one year; 3) condition use of a health reimbursement account in 2012 upon carry-over of any balance in the account at the end of 2011; 4) provide, in the alternative if triggered by court action, that only amounts actually paid to provide employee health care services shall satisfy the employer expenditure requirements of the Health Care Security Ordinance; 5) require employers imposing surcharges on customers to use the full amount collected under the surcharge for employee health care expenditures; 6) add an employee notification requirement; 7) modify penalty provisions; and 8) set an operative date. Presentation by Regina Dick-Endrizzi, Director, Office of Small Business. Explanatory Documents: BOS File No. 111030. (Discussion and Possible Action Item)
- 11. Director's Report:** Update and report on the Office of Small Business and the Small Business Assistance Center, update on department programs, update on legislative matters, and make announcements regarding small business activities. (Discussion Item).
- 12. Discussion and possible action to approve the Office of Small Business 2011/2012 budget.** (Discussion and Possible Action Item)
- 13. Legislative and Policy Committee Report:** Allows the Chair to report on recent committee activities and make announcements (Discussion and Possible Action Item)
- 14. Permitting Committee Report:** Allows the Chair to report on recent committee activities and make announcements (Discussion and Possible Action Item)
- 15. Outreach Committee Report:** Allows the Chair to report on recent committee activities and make announcements (Discussion and Possible Action Item)
- 16. President's Report:** Allows the President to report on recent small business activities and make announcements that are of interest to the small business community. (Discussion Item).

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- 17. Vice-President's Report:** Allows the Vice-President to report on recent small business activities and make announcements that are of interest to the small business community. (Discussion Item).
- 18. Commissioner Reports:** Allows Commissioners to report on recent small business activities and make announcements that are of interest to the small business community. (Discussion Item).
- 19. General Public Comment:** Allows members of the public to comment generally on matters within the Commission's purview, and suggest new agenda items for the Commission's future consideration. (Discussion Item)
- 20. New Business:** Allows Commissioners to introduce new agenda items for future consideration by the Commission (Discussion Item).
- 21. Adjournment:** (Action Item)

Public comment will be taken before or during the Small Business Commission's consideration of each agenda item. Copies of explanatory documents and other related materials listed in this agenda are available by linking to the website agenda, [www.sfgov.org/sbc](http://www.sfgov.org/sbc) or for public inspection and/or copying at City Hall, Room 110. Please call Chris Schulman at (415) 554-6408 to make arrangements for pick up or review.

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## **Know Your Rights Under the Sunshine Ordinance**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that city operations are open for the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at 554-6083. To obtain a free copy of the Sunshine Ordinance contact:

Frank Darby, Administrator  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4683  
Office: (415) 554-7724  
Fax: (415) 554-5163  
E-Mail:

[sof@sfgov.org](mailto:sof@sfgov.org)

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at

[www.sfgov.org](http://www.sfgov.org).

### **Cell Phone and/or Sound-Producing Electronic Device Usage at Hearings**

Effective January 21, 2001, the Board of Supervisors amended the Sunshine Ordinance by adding the following provision: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

### **Disability Access Policy**

Accessible seating for persons with disabilities (including those using wheelchairs) is available. The closest accessible BART Station is the Civic Center station located at the intersection of Market, Hyde and Grove Streets. Accessible MUNI lines serving the Veterans Building are 42 Downtown Loop and the #71 Haight/Noriega and the F line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services call 923-6142. Accessible parking in the vicinity of the Veterans Building adjacent to Davies Hall and the War Memorial Complex. American Sign Language interpreters and/or a sound enhancement system will be available upon request by contacting Milton Edelin at 558-6410 at least 72 hours prior to a hearing. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the city's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the city to accommodate these individuals.

### **Translation Services**

Interpreters for languages other than English are available on request. Sign language interpreters are also available on request. For other accommodation, please call the Department of Human Services staff support representative at 557-5989 at least two business days before a meeting.

### **Lobbyist Ordinance**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [Article II of the San Francisco Campaign and Governmental Conduct Code] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Ave., Suite 3900, SF 94102 (415) 581-2300, FAX (415) 581-2317 and web site address at <http://www.sfgov.org/ethics/>.

### **Chemical Sensitivity**

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical base products. Please help the City accommodate these individuals.

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