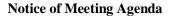


#### SMALL BUSINESS COMMISSION

# **Outreach and Economic Committee**





# Thursday, November 7, 2013 2:00 PM CITY HALL, ROOM 421

1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102

# **COMMISSIONERS:**

Commissioner Mark Dwight, Chair Commissioner Monetta White

- 1. Call to order and roll call.
- 2. Approval of the Outreach and Economic Committee minutes of September 5, 2013. (Action Item)

Explanatory Documents: Draft September 5, 2013 Outreach and Economic Committee minutes.

- 3. General Public Comment. (Discussion Item)
- 4. Discussion and possible action to nominate a small business and City employee(s) for the Small Business Commissioners recognition programs. (Discussion and Possible Action Item)
- 5. Review and discussion of SBC/OSB projects and assignments to the Committee. (Discussion Item)

Explanatory Documents: Outreach and Economic Committee 2013 Projects and Assignments.

- 6. Discussion and possible action on hearings, projects, and programs of the SFMTA relating to small businesses, including the upcoming joint SFMTA-Small Business Commission hearing. (Discussion and Possible Action Item)
- 7. Standing staff report (report and review of budget, outreach workshops and seminars, items assigned to staff, ongoing business of the Committee, and office outreach survey). (Discussion Item)
- 8. Commissioner Reports. (Discussion Item)
- 9. New Business allows committee members to introduce new agenda items for future consideration by the committee. (Discussion and Possible Action Item)
- 10. Adjournment. (Action Item)

Public Comment will be taken before or during the Committee's consideration of each agenda item. Copies of explanatory documents and other related materials listed in this agenda are available for public inspection and/or copying at City Hall, Room 110. Please call the Office of Small Business at (415) 554-6134 to make arrangements for pick up or review.

SMALL BUSINESS COMMISSION 1 DR. CARLTON B. GOODLETT PLACE, ROOM 110 SAN FRANCISCO, CA 94102 415.554.6134 (PHONE) 415.558.7844 (FAX) SMALL BUSINESS COMMISSIONERS:

STEPHEN ADAMS
KATHLEEN DOOLEY
MARK DWIGHT
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WILLIAM ORTIZ-CARTAGENA
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MONETTA WHITE

REGINA DICK-ENDRIZZI, EXECUTIVE DIRECTOR

### **Know Your Rights Under the Sunshine Ordinance**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that city operations are open for the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at 554-6083. To obtain a free copy of the Sunshine Ordinance contact:

Frank Darby, Administrator City Hall, Room 244 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4683 Office: (415) 554-7724 Fax: (415) 554-5163

E-Mail: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at <a href="https://www.sfgov.org">www.sfgov.org</a>.

### Cell Phone and/or Sound-Producing Electronic Device Usage at Hearings

Effective January 21, 2001, the Board of Supervisors amended the Sunshine Ordinance by adding the following provision: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

# **Disability Access Policy**

Accessible seating for persons with disabilities (including those using wheelchairs) is available. The closest accessible BART Station is the Civic Center station located at the intersection of Market, Hyde and Grove Streets. Accessible MUNI lines serving the Veterans Building are 42 Downtown Loop and the #71 Haight/Noriega and the F line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services call 923-6142. Accessible parking in the vicinity of the Veterans Building adjacent to Davies Hall and the War Memorial Complex. American Sign Language interprets and/or a sound enhancement system will be available upon request by contacting Milton Edelin at 558-6410 at least 72 hours prior to a hearing. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the city's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the city to accommodate these individuals.

# **Translation Services**

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# **Lobbyist Ordinance**

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### **Chemical Sensitivity**

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical base products. Please help the City accommodate these individuals.