
Special Joint Meeting of the Building Inspection Commission & Small Business Commission



Edwin M. Lee
Mayor

AGENDA

Special Joint Meeting of the Building Inspection Commission and Small Business Commission:

Monday, February 7, 2011

5:00 p.m.
City Hall, Room 250

BUILDING INSPECTION COMMISSIONERS:

Mel Murphy, President
Reuben Hechanova, Vice-President
Kevin Clinch, Commissioner
Frank Lee, Commissioner
Warren Mar, Commissioner
Criss Romero, Commissioner
Debra Walker, Commissioner

SMALL BUSINESS COMMISSIONERS:

Luke O'Brien, President
Stephen Adams, Vice-President
Janet Clyde, Commissioner
Kathleen Dooley, Commissioner
Jamie Kasselmann, Commissioner
Michael O'Conner, Commissioner
Irene Yee Riley, Commissioner

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- 1. Call to order and roll call:**
 - 2. Welcome and opening remarks from each commission President.** Small Business Commission President, Luke O'Brien, Building Inspection Commission President, Mel Murphy.
 - 3. Discussion regarding the Environmental Review/Exemption:** Dan Sider, Planning Department. (Discussion Item).
 - 4. Presentation and discussion on the process and procedures of appeals that come before the Board of Supervisors.** Presentation by Rick Caldeira, Legislative Deputy, Office of the Clerk of the Board of Supervisors. (Discussion Item).
 - 5. Presentation and discussion on the procedure and process for permit pertaining to sidewalks improvements and upgrades.** Presentation by the Jerry Sanguinetti, Bureau Manager and John Kwong of the Department of Public Works (Discussion Item).
 - 6. Presentation and discussion on the DBI online Permit Tracking System.** Presentation by Vivian Day, Director of the Department of Building and Inspection. (Discussion Item).

VIVIAN L. DAY, DIRECTOR
ANN AHERNE, COMMISSION SECRETARY
Building Inspection Commission - 1660 Mission Street - San
Francisco, CA 94103-2414 415-558-6164 - voice

REGINA DICK-ENDRIZZI, DIRECTOR
CHRIS SCHULMANN, COMMISSION SECRETARY
Small Business Commission - 1 Dr. Carlton B. Goodlett Place, #110
San Francisco, CA 94102 415.554.6408 - voice

- 7. Presentation and discussion on the City Program for small businesses and meeting accessibility requirements under both the Federal ADA and California Building Codes.** Presentation by Regina Dick-Endrizzi, Director Office of Small Business and Neil Freidman, Department of Building Inspection. (Discussion Item).
- 8. Commissioner Comments:** Allows Commissioners to provide closing comments to the joint meeting. (Discussion Item).
- 9. General Public Comment:** Allows members of the public to comment generally on matters within the Commission's purview, and suggest new agenda items for the Commission's future consideration. (Discussion Item)
- 10. New Business:** Allows Commissioners to introduce new agenda items for future consideration for joint commission meetings. (Discussion Item).
- 11. Adjournment:** (Action Item)

Public comment will be taken after or during the SBC and BIC Commission's consideration of each agenda item. Copies of explanatory documents and other related materials listed in this agenda are available by linking to the website agenda, www.sfgov.org/sbc or for public inspection and/or copying at City Hall, Room 110. Please call Chris Schulman at (415) 554-6408 to make arrangements for pick up or review.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that city operations are open for the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at 554-6083. To obtain a free copy of the Sunshine Ordinance contact:

Frank Darby, Administrator
 City Hall, Room 244
 1 Dr. Carlton B. Goodlett Place
 San Francisco, CA 94102-4683
 Office: (415) 554-7724
 Fax: (415) 554-5163
 E-Mail:

sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at

www.sfgov.org.

Cell Phone and/or Sound-Producing Electronic Device Usage at Hearings

Effective January 21, 2001, the Board of Supervisors amended the Sunshine Ordinance by adding the following provision: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Disability Access Policy

Accessible seating for persons with disabilities (including those using wheelchairs) is available. The closest accessible BART Station is the Civic Center station located at the intersection of Market, Hyde and Grove Streets. Accessible MUNI lines serving the Veterans Building are 42 Downtown Loop and the #71 Haight/Noriega and the F line to Market and Van Ness and the Metro

VIVIAN L. DAY, DIRECTOR ANN AHERNE, COMMISSION SECRETARY Building Inspection Commission - 1660 Mission Street - San Francisco, CA 94103-2414 415-558-6164 - voice	REGINA DICK-ENDRIZZI, DIRECTOR CHRIS SCHULMANN, COMMISSION SECRETARY Small Business Commission - 1 Dr. Carlton B. Goodlett Place, #110 San Francisco, CA 94102 415.554.6408 - voice
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stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services call 923-6142. Accessible parking in the vicinity of the Veterans Building adjacent to Davies Hall and the War Memorial Complex. American Sign Language interpreters and/or a sound enhancement system will be available upon request by contacting Milton Edelin at 558-6410 at least 72 hours prior to a hearing. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the city's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the city to accommodate these individuals.

Translation Services

Interpreters for languages other than English are available on request. Sign language interpreters are also available on request. For other accommodation, please call the Department of Human Services staff support representative at 557-5989 at least two business days before a meeting.

Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [Article II of the San Francisco Campaign and Governmental Conduct Code] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Ave., Suite 3900, SF 94102 (415) 581-2300, FAX (415) 581-2317 and web site address at <http://www.sfgov.org/ethics/>.

Chemical Sensitivity

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical base products. Please help the City accommodate these individuals.

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